



POP and IMAP Account Settings

Enter the mail server settings for your account.



User Information

Your Name:

Wolfgang Mozart

Email Address:

wmozart@nmw.edu

Server Information

Account Type:

IMAP

Incoming mail server:

imap.gmail.com

Outgoing mail server (SMTP):

smtp.gmail.com

Logon Information

User Name:

wmozart@nmw.edu

Password:

\*\*\*\*\*

☒ Remember password

☐ Require logon using Secure Password Authentication (SPA)

Test Account Settings

We recommend that you test your account to ensure that the entries are correct.

Test Account Settings ...

☒ Automatically test account settings when Next is clicked

Mail to keep offline: All



More Settings ...

# Google Mail Manual Settings

**Clemens Wendtner**

A red circular graphic with a gradient, appearing as a semi-circle or a partial circle, located to the right of the author's name.

## **Google Mail Manual Settings:**

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**Google Apps: The Missing Manual** Nancy Conner, 2008-05-27 Among its many amazing applications Google now has web based alternatives to many of the applications in Microsoft Office This comprehensive and easy to follow new book enables you to explore Google's new office applications in detail Once you do you'll be in good company more than 100 000 small businesses and some corporations are already looking to take advantage of these free Google offerings Google Apps The Missing Manual teaches you how to use three relatively new applications from Google Docs and Spreadsheets which provide many of the same core tools that you find in Word and Excel and Google Calendar and Gmail the applications that offer an alternative to Outlook This book demonstrates how these applications together can ease your ability to collaborate with others and allow you access to your documents mail and appointments from any computer at any location Of course as remarkable as these applications are Google's office suite is definitely a work in progress Navigating what you can and can't do and more importantly understanding how to do it isn't always easy And good luck finding enough help online Google Apps The Missing Manual is the one book you need to get the most out of this increasingly useful part of the Google empire This book Explains how to create save and share each of Google's web based office applications Offers separate sections for Docs and Spreadsheets Google Calendar and Gmail Demonstrates how to use these applications in conjunction with one another Gives you crystal clear and jargon free explanations that will satisfy users of all technical levels Many of you already use Gmail but do you know its full potential Do you know how you can increase its power by using Gmail with Docs and Spreadsheets and Google Calendar You'll find out with Google Apps The Missing Manual You'll also come to understand why large corporations such as General Electric and Proctor Gamble are taking a long hard look at these applications

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