

OFFICE OF INFORMATION TECHNOLOGY

Policies and Procedures Manual

1.1. Appropriate Use and Information Security/Confidentiality Policy

1.1.1. Approval and adoption

- 1.1.1.1. Approved by the Chief Information Officer and Executive Vice President and adopted effective 10/15/2002.
- 1.1.1.2. Changes made to clarify "Procedures" and "Enforcement" sections. Approved by the Chief Information Officer and Executive Vice President and adopted effective 12/5/2002.
- 1.1.1.3. Addition of articles 1.1.3.4.14 and 1.1.3.4.15 and a modification of article 1.1.3.4.12 to enforce student firewall pinholing. Approved by the Chief Information Officer and Executive Vice President and adopted effective 8/31/2004.
- 1.1.1.4. Expanded article 1.1.3.2 to clarify electronic and physical storage and handling of confidential information, with special emphasis on Social Security Numbers. Approved by the Chief Information Officer and Executive Vice President and adopted effective 7/28/2005.
- 1.1.1.5. Further expanded article 1.1.3.2 to include all data elements deemed confidential based on current legislation such as the Gramm-Leach-Bliley Act. Approved by the Chief Information Officer and Executive Vice President and adopted effective 8/9/2007.

Signature/Title/Date:

1.1.2. Purpose

- 1.1.2.1. To provide ULV faculty, staff, and students with accessible and professional computing facilities and establish appropriate terms, conditions, and restrictions on the use of said facilities. This appropriate use policy covers all computing assets of the University of La Verne. "Computing assets" includes but is not limited to all networks, desktop computers, servers, printers, email services, web services, and any computer access. By using any University computing facility or service or any other University computing asset, the user agrees to all the following policies outlined in this policy.

Information Technology Policies Manual

Thomas R. Peltier



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The Top Books of the Year Information Technology Policies Manual The year 2023 has witnessed a remarkable surge in literary brilliance, with numerous captivating novels captivating the hearts of readers worldwide. Lets delve into the realm of bestselling books, exploring the fascinating narratives that have charmed audiences this year. The Must-Read : Colleen Hoover's "It Ends with Us" This touching tale of love, loss, and resilience has captivated readers with its raw and emotional exploration of domestic abuse. Hoover skillfully weaves a story of hope and healing, reminding us that even in the darkest of times, the human spirit can triumph. Uncover the Best : Taylor Jenkins Reids "The Seven Husbands of Evelyn Hugo" This captivating historical fiction novel unravels the life of Evelyn Hugo, a Hollywood icon who defies expectations and societal norms to pursue her dreams. Reids compelling storytelling and compelling characters transport readers to a bygone era, immersing them in a world of glamour, ambition, and self-discovery. Discover the Magic : Delia Owens "Where the Crawdads Sing" This evocative coming-of-age story follows Kya Clark, a young woman who grows up alone in the marshes of North Carolina. Owens spins a tale of resilience, survival, and the transformative power of nature, entrancing readers with its evocative prose and mesmerizing setting. These popular novels represent just a fraction of the literary treasures that have emerged in 2023. Whether you seek tales of romance, adventure, or personal growth, the world of literature offers an abundance of captivating stories waiting to be discovered. The novel begins with Richard Papen, a bright but troubled young man, arriving at Hampden College. Richard is immediately drawn to the group of students who call themselves the Classics Club. The club is led by Henry Winter, a brilliant and charismatic young man. Henry is obsessed with Greek mythology and philosophy, and he quickly draws Richard into his world. The other members of the Classics Club are equally as fascinating. Bunny Corcoran is a wealthy and spoiled young man who is always looking for a good time. Charles Tavis is a quiet and reserved young man who is deeply in love with Henry. Camilla Macaulay is a beautiful and intelligent young woman who is drawn to the power and danger of the Classics Club. The students are all deeply in love with Morrow, and they are willing to do anything to please him. Morrow is a complex and mysterious figure, and he seems to be manipulating the students for his own purposes. As the students become more involved with Morrow, they begin to commit increasingly dangerous acts. The Secret History is a masterful and thrilling novel that will keep you guessing until the very end. The novel is a warning tale about the dangers of obsession and the power of evil.

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