# Guide to Writing "SMART +" Performance Objectives

- 4. Make the objective clear to an external audience
  - Avoid the use of technical jargon or acronyms
  - Provide one or two sentences that describe background or project-related information
- Write the objective at the "Successful" level of performance
  - Refer to the Work Level Descriptions table in your guidebook (page 18)
  - Refer to the Accomplishment Evaluation Criteria table in your guidebook (page 22)



# **Guide To Writing Effective Performance Objectives**

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**Guide To Writing Effective Performance Objectives:** 

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