



Building and Grounds Maintenance Checklist

Name: _____
 School: _____
 Room or Area: _____ Date Completed: _____
 Signature: _____

Instructions

1. Read the *IAQ Backgrounder* and the Background Information for this checklist.
2. Keep the Background Information and make a copy of the checklist for future reference.
3. Complete the Checklist.
 - Check the "yes," "no," or "not applicable" box beside each item. (A "no" response requires further attention.)
 - Make comments in the "Notes" section as necessary.
4. Return the checklist portion of this document to the IAQ Coordinator.

1. BUILDING MAINTENANCE SUPPLIES

	Yes	No	N/A
1a. Developed appropriate procedures and stocked supplies for spill control.....	☐	☐	☐
1b. Reviewed supply labels.....	☐	☐	☐
1c. Ensured that air from chemical and trash storage areas vents to the outdoors.....	☐	☐	☐
1d. Stored chemical products and supplies in sealed, clearly labeled containers.....	☐	☐	☐
1e. Researched and selected the safest products available.....	☐	☐	☐
1f. Ensured that supplies are being used according to manufacturers' instructions.....	☐	☐	☐
1g. Ensured that chemicals, chemical-containing wastes, and containers are disposed of according to manufacturers' instructions.....	☐	☐	☐
1h. Substituted less- or non-hazardous materials (where possible).....	☐	☐	☐
1i. Scheduled work involving odorous or hazardous chemicals for periods when the school is unoccupied.....	☐	☐	☐
1j. Ventilated affected areas during and after the use of odorous or hazardous chemicals.....	☐	☐	☐

2. GROUNDS MAINTENANCE SUPPLIES

2a. Stored grounds maintenance supplies in appropriate area(s).....	☐	☐	☐
2b. Ensured that supplies are used and stored according to manufacturers' instructions.....	☐	☐	☐
2c. Established and followed procedures to minimize exposure to fumes from supplies.....	☐	☐	☐
2d. Reviewed and followed manufacturers' guidelines for maintenance.....	☐	☐	☐
2e. Replaced portable gas cans with low-emission cans.....	☐	☐	☐
2f. Stored chemical products and supplies in sealed, clearly-labeled containers.....	☐	☐	☐
2g. Ensured that chemicals, chemical-containing wastes, and containers are disposed of according to manufacturers' instructions.....	☐	☐	☐

3. DUST CONTROL

3a. Installed and maintained barrier mats for entrances.....	☐	☐	☐
3b. Used high efficiency vacuum bags.....	☐	☐	☐
3c. Used proper dusting techniques.....	☐	☐	☐
3d. Whipped feather dusters with a dust cloth.....	☐	☐	☐
3e. Cleaned air return grilles and air supply vents.....	☐	☐	☐

Grounds Maintenance Study Guide

Yicheng Fang



Grounds Maintenance Study Guide:

Maintenance Foreman (Grounds) Michael Rudman, 2018 The Maintenance Foreman Grounds Passbook prepares you for your test by allowing you to take practice exams in the subjects you need to study It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam including but not limited to grounds maintenance turf trees and shrubs tools and their uses identification of diseases herbicides fungicides and insecticides recreation areas supervision and other related areas *CHST Study Guide* Mike L Turner, 2025-02-11 What if the construction site you work on could be safer more efficient and free from avoidable accidents In an industry where risks are ever present ensuring the health and safety of workers is not just a legal obligation but a moral one This comprehensive guide delves deep into the critical role of health and safety technicians in the construction industry providing invaluable insights for professionals looking to create safer work environments and reduce the number of injuries on site Whether you re a seasoned construction manager a safety officer or just entering the field this book will equip you with the essential tools to identify evaluate and mitigate hazards that pose risks to construction workers From understanding industry regulations to implementing cutting edge safety protocols you ll learn how to tackle challenges like fall protection electrical safety and equipment handling Packed with practical tips step by step guidelines and real world examples this resource highlights the importance of proactive safety measures effective communication and rigorous training programs Discover the importance of proper PPE Personal Protective Equipment learn how to conduct site hazard assessments and gain an in depth understanding of emergency response procedures Not just for safety experts this book also serves as an essential tool for anyone involved in the construction process contractors project managers and site workers alike empowering them to prioritize safety without compromising productivity It emphasizes a culture of safety that integrates seamlessly with daily operations and ensures that every worker goes home in one piece If you re committed to creating a safer construction environment reducing risks and improving overall job site performance this book is your ultimate guide Learn how to make safety a non negotiable priority and transform your construction site into a safer more efficient workplace today **Groundskeeper** National Learning Corporation, 2020-02 The Groundskeeper Passbook R prepares you for your test by allowing you to take practice exams in the subjects you need to study It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam including but not limited to grounds maintenance turf trees and shrubs installation and maintenance of recreation areas and fields tools and equipment preparing written material and other related areas [Introduction to Management in the Hospitality Industry, Study Guide](#) Clayton W. Barrows, Tom Powers, 2008-03-03 Introduction to Management in the Hospitality Industry Ninth Edition gives you the industry know how and the management skills needed to thrive in all aspects of the field from food service to lodging to tourism In this latest edition the authors have brought the text thoroughly up to date by featuring new and emerging companies new technologies and new ways of doing business Covering

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Table of Contents Grounds Maintenance Study Guide

1. Understanding the eBook Grounds Maintenance Study Guide
 - The Rise of Digital Reading Grounds Maintenance Study Guide
 - Advantages of eBooks Over Traditional Books
2. Identifying Grounds Maintenance Study Guide
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Grounds Maintenance Study Guide
 - User-Friendly Interface
4. Exploring eBook Recommendations from Grounds Maintenance Study Guide
 - Personalized Recommendations
 - Grounds Maintenance Study Guide User Reviews and Ratings
 - Grounds Maintenance Study Guide and Bestseller Lists
5. Accessing Grounds Maintenance Study Guide Free and Paid eBooks
 - Grounds Maintenance Study Guide Public Domain eBooks
 - Grounds Maintenance Study Guide eBook Subscription Services
 - Grounds Maintenance Study Guide Budget-Friendly Options
6. Navigating Grounds Maintenance Study Guide eBook Formats

- ePub, PDF, MOBI, and More
- Grounds Maintenance Study Guide Compatibility with Devices
- Grounds Maintenance Study Guide Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Grounds Maintenance Study Guide
 - Highlighting and Note-Taking Grounds Maintenance Study Guide
 - Interactive Elements Grounds Maintenance Study Guide
- 8. Staying Engaged with Grounds Maintenance Study Guide
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Grounds Maintenance Study Guide
- 9. Balancing eBooks and Physical Books Grounds Maintenance Study Guide
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Grounds Maintenance Study Guide
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Grounds Maintenance Study Guide
 - Setting Reading Goals Grounds Maintenance Study Guide
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Grounds Maintenance Study Guide
 - Fact-Checking eBook Content of Grounds Maintenance Study Guide
 - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
- 14. Embracing eBook Trends
 - Integration of Multimedia Elements
 - Interactive and Gamified eBooks

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