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Using Microsoft Office XP Ed Bott, Woody Leonhard, 2001 With this edition of Special Edition Using Office XP there is a continual emphasis on realistic applications and uses of the program features While there are many other big books in the Office market today there are few that tailor coverage uniquely for the intermediate to advanced Office user as Special Edition Using does delivering more focused value for the customer It has been updated to reflect Office XP s Smart tags collaboration features speech and dictation tools built in recovery features add network place wizard and much more

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