

A person wearing a green sleeveless shirt is sitting and writing in a spiral-bound notebook. The person's hands are visible, and they are wearing several bracelets on their left wrist. The background is a warm, out-of-focus orange-brown color.

# *Plain English* legal writing for lawyers

in 7 simple steps



# Legal Writing In Plain English Legal Writing In Plain English

**Cheryl Stephens**



## **Legal Writing In Plain English Legal Writing In Plain English:**

**Legal Writing in Plain English** Bryan A. Garner, 2022-12-22 This easy to follow guide is useful both as a general course of instruction and as a targeted aid in solving particular legal writing problems Harvard Law Review Clear concise down to earth and powerful all too often legal writing embodies none of these qualities Its reputation for obscurity and needless legalese is widespread For more than twenty years Bryan A Garner s Legal Writing in Plain English has helped address this problem by providing lawyers judges paralegals law students and legal scholars with sound advice and practical tools for improving their written work The leading guide to clear writing in the field this indispensable volume encourages legal writers to challenge conventions and offers valuable insights into the writing process that will appeal to other professionals how to organize ideas create and refine prose and improve editing skills Accessible and witty Legal Writing in Plain English draws on real life writing samples that Garner has gathered through decades of teaching Trenchant advice covers all types of legal materials from analytical and persuasive writing to legal drafting and the book s principles are reinforced by sets of basic intermediate and advanced exercises in each section In this new edition Garner preserves the successful structure of the original while adjusting the content to make it even more classroom friendly He includes case examples from the past decade and addresses the widespread use of legal documents in electronic formats His book remains the standard guide for producing the jargon free language that clients demand and courts reward Those who are willing to approach the book systematically and to complete the exercises will see dramatic improvements in their writing Law Library Journal

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punctuation guide that shows the correct uses of every punctuation mark Model legal documents that demonstrate the power of plain English

**Language on Trial** Plain English Campaign,1996 This book looks at the forces that have made traditional legal language what it is today and suggests some reasons why the law needs plain English It also shows why most of its peculiarities are unnecessary

**Modern Legal Drafting** Peter Butt,Richard Castle,2001-06-04 This clearly structured and well referenced book shows how and why traditional legal language has developed some of the peculiar characteristics that sometimes make legal documents inaccessible to the end users It examines recent reforms in the UK Australia New Zealand and North America and provides a critical examination of case law and the rules of interpretation Practical elements are also covered Detailed case studies illustrate how obtuse words and phrases can be reworked or removed Particularly useful is the step by step guide to drafting in the modern style using examples drawn from four types of legal documents leases company constitutions wills and conveyances Readers of this book will receive clear instructions on how to make their writing clearer and their legal documents more useful to clients and colleagues This book will benefit all law students and professionals

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*Plain English for Lawyers* Richard C. Wydick,1998

**Drafting Legal Documents in Plain English** Barbara J. Steadman,2013

**NLRB Style Manual** United States. National Labor Relations Board,2000 [Legal Language and the Search for Clarity](#) Anne Wagner,Sophie Cacciaguidi-Fahy,2006 This interdisciplinary collection with contributions in English and French explores how the various disciplines of law and linguistics appreciate and work towards improving the nature of clarity and obscurity in legal language For the first time it brings together legal academics and practitioners jurilinguists and linguists from the common law and civil law with the specific aim to understand the complex nature practice and tools of clarity and obscurity in legal drafting Topics addressed include how the Clarity framework has been put into practice through the use of

plainer language better comprehensibility readability and access to legal or administrative texts In an attempt to reflect the more recent development of the Clarity Obscurity debate the editors have also focused on the use of specific instruments to respond to the problems raised by obscurity to improve clarity Cette collection interdisciplinaire offrant des contributions en anglais et en français explore comment les diverses disciplines du droit et de la linguistique appréhendent et visent perfectionner la nature de la clarté et de l'opacité du discours juridique Cet ouvrage rassemblant pour la première fois des universitaires et professionnels du droit des jurilinguistes et linguistes de la common law and et du droit civil propose de découvrir la nature complexe les pratiques et outils de la clarté et de l'opacité utilisés en rédaction juridique Les questions abordées examinent la mise en pratique de la clarté juridique au travers de l'utilisation de la langue courante une meilleure lisibilité compréhensibilité et accès aux textes juridiques et administratifs Dans le but de refléter l'actualité du débat Clarté Opacité du discours juridique les contributeurs se sont globalement concentrés sur l'utilisation des outils et méthodes les plus récents et utilisés pour résoudre les difficultés soulevées par l'opacité des langues du droit et ainsi améliorer la transparence du discours juridique

*A Precise Guide to Legal Writing: Mastering Clarity and Persuasiveness* Pasquale De Marco, 2025-04-10 In the realm of law where precision and persuasion collide *A Precise Guide to Legal Writing Mastering Clarity and Persuasiveness* emerges as an indispensable resource for legal professionals and aspiring legal minds alike This comprehensive guidebook delves into the intricacies of legal writing empowering you to craft documents that not only convey information accurately but also captivate and persuade your audience With meticulous attention to detail this book unravels the complexities of legal style providing a roadmap to navigate the nuances of sentence structure word choice and punctuation You will learn to harness the power of language to communicate your ideas with clarity conciseness and elegance Beyond the technical aspects of legal writing this guidebook delves into the ethical considerations that are inherent to the profession Upholding the highest standards of integrity and professionalism is paramount for any legal writer and this book provides invaluable insights into navigating ethical challenges with grace and confidence Furthermore the book provides a comprehensive exploration of the diverse types of legal documents that you may encounter in your practice from briefs and contracts to pleadings and motions With a deep understanding of the purpose and structure of each document you will be able to draft documents that are tailored to your specific needs and objectives ensuring that your arguments are presented in the most effective manner possible Recognizing that legal writing is an iterative process this guidebook dedicates a chapter to the art of revision and editing You will learn a step by step approach to refining your work identifying and correcting errors incorporating feedback and polishing your writing to perfection Whether you are a seasoned legal professional seeking to enhance your writing skills or a student embarking on a career in law *A Precise Guide to Legal Writing Mastering Clarity and Persuasiveness* is your trusted companion on the path to writing excellence With its wealth of knowledge practical guidance and unwavering commitment to clarity and persuasion this book will transform you into a confident and effective legal writer ready to

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