

Kinns Medical Assistant Chapter 1 Study Guide

Terms in this set (20)

Critical thinking

The constant practice of considering all aspects of a situation when deciding what to believe or what to do

Empathy

Sensitivity to the individual needs and reactions of patients

Learning style

THE WAY an individual PERCEIVE AND PROCESS information to learn new material

Perceiving

How an individual LOOKS at an information and sees it as real

Processing

How an individual INTERNALIZES new information and makes it his or her own

Professional behaviors

Actions that identify the medical assistant as a member of a healthcare profession, including being DEPENDABLE, RESPECTFUL, POSITIVE ATTITUDE, TEAM MEMBER

Reflection

The process of CONSIDERING new information and internalizing it to create new ways of examining information

Concrete perceiver's

Learn information through direct experience.

Kinns Administrative Medical Assistant Study Guide

Brigitte Niedzwiecki, Julie Pepper



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Kinn's The Administrative Medical Assistant E-Book Brigitte Niedzwiecki,Julie Pepper,2022-11-19 Selected for Doody's Core Titles 2024 in Medical Assisting More than any other product on the market the most successful medical assistants begin their careers with Kinn Known for more than 65 years for its alignment with national curriculum standards Kinn's The Administrative Medical Assistant An Applied Learning Approach 15th Edition teaches the real world administrative skills essential for a career in the modern medical office always with a focus on helping you apply what you've learned This edition features new and expanded content on insurance coding privacy and security telehealth logistics and much more With its approachable writing style appropriate for all levels of learners and a full continuum of separately sold adaptive solutions EHR documentation experience and HESI remediation and assessment quickly master the leading skills to prepare for certification and a successful career in the dynamic and growing administrative medical assisting profession Step by step illustrated procedures include rationales and a focus on professionalism Electronic health record EHR coverage provides access to hands on activities using SimChart for the Medical Office sold separately Applied learning approach incorporates threaded case scenarios and critical thinking applications Patient education and legal and ethical features at the end of each chapter reinforce legal and communications implications within medical assisting practice Key vocabulary terms and definitions are presented at the beginning of each chapter highlighted in text discussions and summarized in a glossary for quick reference Robust Evolve companion website offers procedure videos practice quizzes mock certification exams and interactive learning exercises NEW Content aligns to 2022 Medical Assisting educational competencies NEW and UPDATED Comprehensive coverage of all administrative functions complies with accreditation requirements and includes insurance coding privacy and security telehealth logistics and more NEW Artwork familiarizes you with the modern medical office and equipment

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Niedzwiecki,Brigitte Niedzwiecki, RN, MSN, RMA,Julie Pepper,Julie Pepper, BS, CMA (AAMA),2022-12 *Kinn's the Administrative Medical Assistant - Text, Study Guide, and SCMO: Learning the Medical Workflow Package* Deborah B. Proctor,2016-05-27 [Kinn's the Administrative Medical Assistant - Text, Study Guide, and SimChart for the Medical Office Package](#) Deborah B. Proctor,Brigitte Niedzwiecki,Payel Madero,Julie Pepper,2016-07-08 *Kinn's the Administrative Medical Assistant - Text and Study Guide Package* Alexandra Patricia Young,2007-03 This money saving package includes Kinn s The Administrative Assistant 6th edition and Study Guide for Kinn s The Administravive Medical Assistant For further information on the individual products please click on the links provided below [Kinn's The Administrative Medical Assistant - E-Book](#) Alexandra Patricia Adams,2013-10-21 The most comprehensive front office medical assisting resource available Kinn s The Administrative Medical Assistant 7th Edition provides unparalleled coverage of the practical real world administrative skills essential to your success in the health care office This thoroughly updated fully modernized edition combines current reliable content with innovative support tools to deliver an engaging learning experience and help you confidently prepare for today s competitive job market Apply what you learn to realistic administrative situations through an

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Study Guide and Procedure Checklist Manual for Kinn's the Clinical Medical Assistant Deborah B. Proctor,Brigitte Niedzwiecki,Marti Garrels,Julie Pepper,Helen Mills,2016-06-24 This study guide was created to help you to achieve the objectives of each chapter in your text and to establish a solid base of knowledge in medical assisting Page iii

Study Guide for Kinn's the Administrative Medical Assistant Alexandra Patricia Young,Amy DeVore,2007 A variety of exercises to test content knowledge and critical thinking skills including case scenarios Also includes procedure checklists and a checklist template for additional practice

Kinn's The Administrative Medical Assistant E-Book Deborah B. Proctor,Brigitte Niedzwiecki,Julie Pepper,Payel Madero,2016-05-13 Administrative Medical Assisting begins with Kinn Elsevier s Kinn s The Administrative Medical Assistant 13th Edition provides you with the real world administrative skills that are essential to working in the modern medical office An applied learning approach to the MA curriculum is threaded throughout each chapter to help you further develop the tactile and critical thinking skills necessary in today s healthcare setting Paired with our adaptive solutions EHR documentation ICD 10 coverage and detailed procedural videos you will learn the professional and interpersonal skills of modern administrative medical assisting Professionalism in applicable procedures teaches you how to properly interact with patients and coworkers Professional behavior boxes provide guidelines on how to

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