



Building and Grounds Maintenance Checklist

Name: _____
 School: _____
 Room or Area: _____ Date Completed: _____
 Signature: _____

Instructions

1. Read the *IAQ Backgrounder* and the Background Information for this checklist.
2. Keep the Background Information and make a copy of the checklist for future reference.
3. Complete the Checklist.
 - Check the "yes," "no," or "not applicable" box beside each item. (A "no" response requires further attention.)
 - Make comments in the "Notes" section as necessary.
4. Return the checklist portion of this document to the IAQ Coordinator.

1. BUILDING MAINTENANCE SUPPLIES

	Yes	No	N/A
1a. Developed appropriate procedures and stocked supplies for spill control.....	☐	☐	☐
1b. Reviewed supply labels.....	☐	☐	☐
1c. Ensured that air from chemical and trash storage areas vents to the outdoors.....	☐	☐	☐
1d. Stored chemical products and supplies in sealed, clearly labeled containers.....	☐	☐	☐
1e. Researched and selected the safest products available.....	☐	☐	☐
1f. Ensured that supplies are being used according to manufacturers' instructions.....	☐	☐	☐
1g. Ensured that chemicals, chemical-containing wastes, and containers are disposed of according to manufacturers' instructions.....	☐	☐	☐
1h. Substituted less- or non-hazardous materials (where possible).....	☐	☐	☐
1i. Scheduled work involving odorous or hazardous chemicals for periods when the school is unoccupied.....	☐	☐	☐
1j. Ventilated affected areas during and after the use of odorous or hazardous chemicals.....	☐	☐	☐

2. GROUNDS MAINTENANCE SUPPLIES

2a. Stored grounds maintenance supplies in appropriate area(s).....	☐	☐	☐
2b. Ensured that supplies are used and stored according to manufacturers' instructions.....	☐	☐	☐
2c. Established and followed procedures to minimize exposure to fumes from supplies.....	☐	☐	☐
2d. Reviewed and followed manufacturers' guidelines for maintenance.....	☐	☐	☐
2e. Replaced portable gas cans with low-emission cans.....	☐	☐	☐
2f. Stored chemical products and supplies in sealed, clearly-labeled containers.....	☐	☐	☐
2g. Ensured that chemicals, chemical-containing wastes, and containers are disposed of according to manufacturers' instructions.....	☐	☐	☐

3. DUST CONTROL

3a. Installed and maintained barrier mats for entrances.....	☐	☐	☐
3b. Used high efficiency vacuum bags.....	☐	☐	☐
3c. Used proper dusting techniques.....	☐	☐	☐
3d. Whipped feather dusters with a dust cloth.....	☐	☐	☐
3e. Cleaned air return grilles and air supply vents.....	☐	☐	☐

Grounds Maintenance Study Guide

Clayton W. Barrows, Tom Powers



Grounds Maintenance Study Guide:

Maintenance Foreman (Grounds) Michael Rudman, 2018 The Maintenance Foreman Grounds Passbook prepares you for your test by allowing you to take practice exams in the subjects you need to study It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam including but not limited to grounds maintenance turf trees and shrubs tools and their uses identification of diseases herbicides fungicides and insecticides recreation areas supervision and other related areas *CHST Study Guide* Mike L Turner, 2025-02-11 What if the construction site you work on could be safer more efficient and free from avoidable accidents In an industry where risks are ever present ensuring the health and safety of workers is not just a legal obligation but a moral one This comprehensive guide delves deep into the critical role of health and safety technicians in the construction industry providing invaluable insights for professionals looking to create safer work environments and reduce the number of injuries on site Whether you re a seasoned construction manager a safety officer or just entering the field this book will equip you with the essential tools to identify evaluate and mitigate hazards that pose risks to construction workers From understanding industry regulations to implementing cutting edge safety protocols you ll learn how to tackle challenges like fall protection electrical safety and equipment handling Packed with practical tips step by step guidelines and real world examples this resource highlights the importance of proactive safety measures effective communication and rigorous training programs Discover the importance of proper PPE Personal Protective Equipment learn how to conduct site hazard assessments and gain an in depth understanding of emergency response procedures Not just for safety experts this book also serves as an essential tool for anyone involved in the construction process contractors project managers and site workers alike empowering them to prioritize safety without compromising productivity It emphasizes a culture of safety that integrates seamlessly with daily operations and ensures that every worker goes home in one piece If you re committed to creating a safer construction environment reducing risks and improving overall job site performance this book is your ultimate guide Learn how to make safety a non negotiable priority and transform your construction site into a safer more efficient workplace today **Groundskeeper** National Learning Corporation, 2020-02 The Groundskeeper Passbook R prepares you for your test by allowing you to take practice exams in the subjects you need to study It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam including but not limited to grounds maintenance turf trees and shrubs installation and maintenance of recreation areas and fields tools and equipment preparing written material and other related areas [Introduction to Management in the Hospitality Industry, Study Guide](#) Clayton W. Barrows, Tom Powers, 2008-03-03 Introduction to Management in the Hospitality Industry Ninth Edition gives you the industry know how and the management skills needed to thrive in all aspects of the field from food service to lodging to tourism In this latest edition the authors have brought the text thoroughly up to date by featuring new and emerging companies new technologies and new ways of doing business Covering

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Principal Groundskeeper National Learning Corporation,2020-10-20 The Principal Groundskeeper Passbook R prepares you for your test by allowing you to take practice exams in the subjects you need to study It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam including but not limited to grounds maintenance turf trees and shrubs installation and maintenance of recreation areas and fields tools and equipment preparing written material supervision and other related areas **Principal Groundskeeper** National Learning Corporation,2018 The Principal Groundskeeper Passbook R prepares you for your test by allowing you to take practice exams in the subjects you need to study It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam including but not limited to grounds maintenance turf trees and shrubs installation and maintenance of recreation areas and fields tools and equipment preparing written material supervision and other related areas **Compendium of Research Reports** ,1981 *Aeronautical Information Manual Study Guide For The Private Pilot* Elite Aviation Solutions,2013-12-02 Every year thousands of private pilots buy an Aeronautical Information Manual with the intention of studying it Studying the AIM is difficult because of the layout of the book Elite Aviation Solutions professional pilot staff has created an easy to use AIM study guide with only the private pilot in mind Private pilots no longer have to waste time going through the AIM trying to determine what to study This study guide was created to make a private pilots study time much more productive Apply Elite Aviation Solutions Aviation Study Made Easy System and understand the AIM better than you ever have The study guide contains over 1 500 questions with answers and over 150 images to assist private pilots in taking their pilot knowledge to an elite level Be the most knowledgeable pilot at the airport **Safety Professional's Reference and Study Guide** W. David Yates,2017-12-12 While there are numerous technical resources available often you have to search through a plethora of them to find the information you use on a daily basis And maintaining a library suitable for a comprehensive practice can become quite costly The new edition of a bestseller Safety Professional's Reference and Study Guide Second Edition provides a single source reference that contains all the information required to handle the day to day tasks of a practicing industrial hygienist New Chapters in the Second Edition cover Behavior based safety programs Safety auditing procedures and techniques Environmental management Measuring health and safety performance OSHA's laboratory safety standard Process safety management standard BCSPs Code of Ethics The book provides a quick desk reference as well as a resource

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