

BEST PRACTICE

ITIL®

2011 Editie  
Pocketguide

Jan van Bon e.a.

# Itil A Pocket Guide 2011

**Lingjun Ying**



## **Itil A Pocket Guide 2011:**

**ITIL® 2011 Edition - A Pocket Guide** Jan van Bon, 2020-06-11 For trainers free additional material of this book is available This can be found under the Training Material tab Log in with your trainer account to access the material Note This pocket book is available in several languages English German Dutch Since 2001 the Van Haren Publishing ITIL Pocket Guides have helped readers all over the world to understand the essentials of ITIL IT Infrastructure Library the leading framework for IT service management This pocket guide does exactly the same as previous editions offering a concise summary of ITIL based on ITIL 2011 Edition We have condensed the full ITIL framework found in 2000 pages into just 200 pocket sized pages It means that this book is an essential time saving and cost effective guide to ITIL 2011 Edition for both industry experts and students alike Primarily it is a quick portable reference tool to ITIL for all professionals in the service management community What is the lifecycle approach What are the key service management processes and functions Secondly the ITIL pocket guide can be used as part of the training material for everyone who wants to certify for the ITIL Foundation exam The guide contents cover all of the specifications of AXELOS ITIL Foundation Certificate syllabus

**ISO/IEC 20000-1:2011 - A Pocket Guide** Mart Rovers, 2020-06-11 This Pocket Guide provides a concise explanation of the nature content and aim of ISO IEC 20000 1 2011 It brings ISO IEC 20000 1 2011 within reach of a vast international audience by providing the key elements of this important standard in a short easy to read Pocket Guide it promotes the awareness and the acceptability of ISO IEC 20000 1 2011 as a valid standard for IT Services organisations it supports ISO IEC 20000 1 2011 training and certification it is a quick reference to the core content of ISO IEC 20000 1 2011 for practitioners ISO IEC 20000 1 2011 A Pocket Guide is ideal for a broad range of practitioners trainers and students who work in IT as well as in other environments ranging from experienced experts in IT service organisations to those who are looking for a suitable approach to quality improvement issues

**ISO/IEC 20000:2011 - A Pocket Guide** Mart Rovers, 2013-02-27 This Pocket Guide provides a concise explanation of the nature content and aim of ISO IEC 20000 1 2011 and a short summary of ISO IEC 20000 2 2012 It brings ISO IEC 20000 Part 1 and Part 2 within reach of a vast international audience by providing the key elements of this important standard in a short easy to read format it promotes the awareness and the acceptability of ISO IEC 20000 Part 1 and Part 2 as a valid standard for IT Services organizations it supports ISO IEC 20000 training and certification and it is a quick reference for practitioners to the core content of ISO IEC 20000

**ITIL® 2011 Editie - Pocketguide** Jan van Bon, 2020-06-09 Note This pocket book is available in several languages English German Dutch Vanaf 2001 hebben de ITIL pocketguides van Van Haren Publishing lezers over de gehele wereld ingeleid in de wereld van ITIL IT Infrastructure Library het belangrijkste framework voor IT servicemanagement Deze pocketguide voorziet weer in dezelfde behoefte als de vorige edities het bieden van een nauwgezette samenvatting van ITIL gebaseerd op ITIL 2011 Editie De essentie van 2000 pagina's van de officiële ITIL manuals samengevat op circa 160 pagina's in pocketguide formaat

Dit is in de eerste plaats een handzame gids over ITIL voor iedereen die werkzaam is in de wereld van IT servicemanagement. Wat zijn de essentiële servicemanagement processen en functies? Wat is de lifecycle approach? Kortom, deze pocketgids is een uitkomst voor IT servicemanagers en alle anderen die moeten of willen werken met de nieuwste ITIL versie, maar te weinig tijd hebben om de officiële manuals te bestuderen. In de tweede plaats kan de ITIL pocketgids worden gebruikt als onderdeel van het studiemateriaal voor iedereen die zich wil certificeren voor het ITIL Foundation examen. De inhoud dekt alle specificaties van de ITIL Foundation Certificate Syllabus van APMG.

**BiSL® 2nd Edition - Pocket Guide** Remko van der Pols, Yvette Backer, 2012-06-06. This book describes a process framework for business information management encompassing the best way to manage and execute business information management in day to day practice and explaining how BiSL can help. Effective management of business information is critically important for modern organizations. The Business Information Systems Library BiSL is a generic framework and a domain standard which is consistent with ITIL and ASL. As outsourcing of ICT activities increases, it is essential to maintain control of the services being delivered.

**ITIL® 4 - A Pocket Guide** Jan van Bon, 2019-04-30. The ITIL pocket guides of Van Haren Publishing are since long recognized as the industry classic guide on the topic of ITIL in many languages. Over the years, this authoritative guide has earned its place on the bookshelves and in the briefcases of industry experts as they implement best practices within their organizations. This pocket guide will provide readers with an understanding of the ITIL 4 service management framework by understanding the key concepts of service management, understanding how the seven ITIL guiding principles can help an organization adopt and adapt service management, understanding the four dimensions of service management, understanding the purpose and components of the ITIL service value system, understanding the six activities of the service value chain and how they interconnect, knowing the purpose and key terms of 15 of the 34 ITIL practices, understanding seven of these 15 ITIL practices in detail. All exam requirements for the ITIL 4 Foundation exam are covered in this pocket guide. It also provides support for everyone who has knowledge of previous ITIL editions and is looking for a bridge to the new edition. ITIL 4 took a big leap into the modern world of IT service management, covering the latest principles and practices in a customer focused, service centric way, enabling Agile principles for maximum support of any business.

**Foundations of ITIL® 2011 Edition** Pierre Bernard, 2020-06-11. For trainers, free additional material of this book is available. This can be found under the Training Material tab. Log in with your trainer account to access the material. This book and its predecessors have become the industry classic guide on the topic of ITIL. Over the years, this authoritative guide has earned its place on the bookshelves and in the briefcases of industry experts as they implement best practices within their organizations. This version has now been upgraded to reflect ITIL 2011 Edition. Written in the same concise way and covering all the facts, readers will find that this title succinctly covers the key aspects of the ITIL 2011 Edition upgrade. The ITIL 2011 Edition approach, covering the ITIL Lifecycle, is fully covered. The new and re-written processes in ITIL 2011 Edition for strategy management and business

relationship management are included as well as the other new and improved concepts in ITIL 2011 Edition This means that it is easy for all readers to access and grasp the process concepts that are so pivotal to many service management day to day operations This title covers the following Lifecycle phase Service strategy Lifecycle phase Service design Lifecycle phase Service transition Lifecycle phase Service operation Lifecycle phase Continual service improvement **ITIL® 2011 Edition - A Pocket Guide** Jan van Bon a.o.,2011-12-30 Note This pocket book is available in several languages English German Dutch Since 2001 the Van Haren Publishing ITIL Pocket Guides have helped readers all over the world to understand the essentials of ITIL IT Infrastructure Library the leading framework for IT service management This pocket guide does exactly the same as previous editions offering a concise summary of ITIL based on ITIL 2011 Edition We have condensed the full ITIL framework found in 2000 pages into just 200 pocket sized pages It means that this book is an essential time saving and cost effective guide to ITIL 2011 Edition for both industry experts and students alike Primarily it is a quick portable reference tool to ITIL for all professionals in the service management community What is the lifecycle approach What are the key service management processes and functions Secondly the ITIL pocket guide can be used as part of the training material for everyone who wants to certify for the ITIL Foundation exam The guide contents cover all of the specifications of APMG's ITIL Foundation Certificate syllabus By this book is a separate file free via internet available All images in the book in Powerpoint format Click on the button Training Material by the book on our website [ITIL® V3 - A Pocket Guide](#) Jan van Bon,2020-06-11 Note This pocket book is available in several languages English German French This Pocket Guide is a concise summary of ITIL V 3 A quick portable reference tool to this leading standard within the Service Management community What are the key service management processes What is the lifecycle approach **Business Analysis Based on BABOK® Guide Version 2 - A Pocket Guide** Jarett Hailes,2020-06-10 A Guide to the Business Analysis Body of Knowledge BABOK Guide is the collection of knowledge within the profession of business analysis and reflects current generally accepted practices As with other professions the body of knowledge is defined and enhanced by the business analysis professionals who apply it in their daily work role The purpose of this pocket guide to the BABOK Guide is to help understand the key knowledge found within the BABOK Guide and how it can be applied to a particular situation Primary target groups for this pocket guide are Individuals interested in how business analysis works or who may want to become Business Analysts Business Analysts as a quick reference during the course of their day to day work Team members working on projects or within normal organizational operations where business analysis is performed Managers and executives who need to understand how business analysis can help improve their organizations This pocket guide is based upon the content found in Version 2 of the BABOK Guide The BABOK Guide was first published by the International Institute of Business Analysis IIBA in 2005 Version 2.0 was released in March 2009 The BABOK Guide describes business analysis areas of knowledge their associated activities and the tasks and skills necessary to be effective in their execution The BABOK Guide is

a reference for professional knowledge for business analysis and provides the basis for the Certified Business Analysis Professional CBAP and the Certification of Competency in Business Analysis CCBA certifications

**ASL® 2 - A Pocket Guide** Remko van der Pols,Yvette Backer,2020-06-10 Note This book is available in several languages Dutch English The Application Services Library ASL is a public domain framework and the standard for application management This pocket guide offers an introduction to the framework ASL 2 an evolutionary update of the ASL framework that was introduced in 2001 and is used by more and more organizations since then This compact book offers a generic introduction and additional background information through a case study This case study offers a historic perspective with examples comparing the past situation for ASL and the present with ASL 2 ASL will offer support to anyone implementing application management Additional support is given by best practices that are published on the website of the ASL BiSL Foundation ASL aligns with other frameworks e g BiSL for Business Information Management and ITIL for IT Service Management

**IT Service Management Based on ITIL® 2011 Edition** Pierre Bernard,2014-10-01 For trainers free additional material of this book is available This can be found under the Training Material tab Log in with your trainer account to access the material In the world of international IT Service Management the previous editions of this book have acquired an excellent reputation as guidance on the topic of ITIL Over the years this authoritative guide has earned its place on the bookshelves and in the briefcases of industry experts as they implement best practices within their organizations This revised edition is based on ITIL 2011 Edition It is written in the same concise way as the previous editions and covering all the facts Readers will find that this title succinctly covers the key aspects of ITIL 2011 Edition It is endorsed by AXELOS the official ITIL Accreditor The ITIL Lifecycle is fully covered In addition there is much attention to the 26 IT Service Management processes and 4 Functions These are described in detail This means that it is easy for all readers to access and grasp the concepts of processes and functions that are so pivotal to many service management day to day operations This title covers the following Introduction to the Service Lifecycle Lifecycle phase Service Strategy Lifecycle phase Service Design Lifecycle phase Service Transition Lifecycle phase Service Operation Lifecycle phase Continual Service Improvement New compared with the previous edition on ITIL V3 are the processes for Strategy Management and Business Relationship Management Also the other new and revised concepts of ITIL are covered in this book Well written and presented this publication provides a useful addition to the core ITIL publications for anyone wanting to understand IT service management Kevin Holland Service Management Specialist NHS Pierre has produced an extremely useful summary of the current version of ITIL This will be an invaluable day to day reference for all practitioners Claire Agutter ITIL Training Zone

**ITIL Foundation Essentials** Claire Agutter,2012-09-06 ITIL Foundation Essentials is a distillation of the critical information you need to understand the key facts for a successful exam

**The Demand Supply Governance Framework** Jork Lousberg,Marco van der Haar,Menzo Meijer,2020-06-09 Demand Supply Governance is a skill in high demand because of the following Ever faster

technology advances pressures on costs and service levels causes pressure on the IT departments to deliver Outsourcing has made the market more competitive IT departments are poor at demonstrating and publicizing their added value The Demand Supply Governance discipline addresses these issues by focusing on Encouraging services as required by and agreed upon with the business which are actually delivered to the business on time and in accordance with the agreed upon quality specifications and at an acceptable level of costs Increasing the added value of IT and making it manifest This title looks at the key frictions of encouraging IT Supply to meet Business Demand By encouraging a pro active approach this title suggests that IT departments can dramatically improve their profile and their services to the organization It describes an established framework with a key set of principles as well as practical issues such as roles organization and implementation This title supports the Sourcing Governance Foundation Qualification SGF Qualification also qualifies an individual for COS FP certification from IAOP

*Six Sigma for IT Management - A Pocket Guide* Melvin Harteveld, Sven den Boer, 2011-03-03 Six Sigma provides a quantitative methodology of continuous process improvement and cost reduction by reducing the amount of variation in process outcomes The production of a product be it a tangible product like a car or a more abstract product like a service consists of a series of processes All processes consist of a series of steps events or activities Six Sigma measures every step of the process by breaking apart the elements within each process identifying the critical characteristics defining and mapping the related processes understanding the capability of each process discovering the weak links and then upgrading the capability of the process It is only by taking these steps that a business can raise the high water mark of its performance IT is now a fundamental part of business and business processes this book demonstrates how IT can be made to work as an enabler to better business processes and how the Six Sigma approach can be used to provide a consistent framework for measuring process outcomes ITIL defines the what of Service Management Six Sigma defines the how of process improvement together they are a perfect fit of improving the quality of IT service delivery and support The Six Sigma approach also provides measures of process outcomes and prescribes a consistent approach in how to use these metrics This Pocket guide provides a coherent view and guidance for using the Six Sigma approach successfully in IT service organisations It particularly aims to merge ITIL and Six Sigma into a single approach for continuous improvement of IT service organizations

*The ITIL Process Manual* James Persse, 2016-01-01 This practical guide is a great solution to address the key problem how to implement ITIL and ISO 20000 when initial training has been completed It supports the basic approaches to the fundamental processes small to medium sized companies will find the concise practical guidance easy to follow and implement It avoids the complex enterprise wide issues which are not required for many organisations Each chapter has the following structure Improvement activities Process inputs and outputs Related processes Tools and techniques Key Performance Indicators Critical Success Factors Process Improvement roles Benefits of effective Process Implementation challenges and considerations Typical assets and artefacts of an Improvement program

ITIL® 4 - Pocket

Guide Jan van Bon, 2019-05-21 De ITIL pocketguides van Van Haren Publishing worden al lange tijd beschouwd als een betrouwbare gids op het gebied van ITIL in vele taalversies. Deze publicaties hebben een vaste plaats verworven als naslagwerk voor professionals en als hulpmiddel bij het toepassen van best practices in een organisatie. Deze pocketguide maakt lezers bekend met het ITIL 4 framework door inzicht te verkrijgen in de belangrijkste concepten van servicemanagement te begrijpen hoe de zeven ITIL basisprincipes een organisatie kunnen helpen bij het adopteren en toepassen van servicemanagement inzicht te verkrijgen in de vier dimensies van servicemanagement inzicht te verkrijgen in het doel en de componenten van het ITIL servicewaardesysteem inzicht te verkrijgen in de zes activiteiten van de servicewaardeketen en hoe deze onderling verbonden zijn het doel en de belangrijkste begrippen van 15 van de 34 ITIL practices te leren kennen zeven van die 15 ITIL practices in detail te leren begrijpen. Deze pocketguide geeft uitleg over alle exameneisen voor het ITIL 4 Foundation examen en biedt tevens ondersteuning voor iedereen die eerdere ITIL edities kent en op zoek is naar een brug naar deze nieuwe editie. ITIL 4 heeft een grote sprong gemaakt in de moderne wereld van IT servicemanagement waarbij de nieuwste principes en practices worden behandeld op een klantgerichte en servicegerichte manier.

**Metrics for Service Management:** Jan Schilt, Jan van Bon, Peter Brooks, 2020-06-10 This title is the sister book to the global best seller Metrics for IT Service Management. Taking the basics steps described there, this new title describes the context within the ITIL 2011 Lifecycle approach. More than that, it looks at the overall goal of metrics which is to achieve Value. The overall delivery of Business Value is driven by Corporate Strategy and Governance from which Requirements are developed and Risks identified. These Requirements drive the design of Services, Processes and Metrics. Metrics are designed and metrics enable design as well as governing the delivery of value through the whole lifecycle. The book shows the reader how to achieve this Value objective by extending the ITIL Service Lifecycle approach to meet business requirements.

*ITIL® 4 - Pocketguide 2de druk* Jan van Bon, 2020-02-20 De ITIL pocketguides van Van Haren Publishing worden al lange tijd beschouwd als een betrouwbare gids op het gebied van ITIL in vele taalversies. Deze publicaties hebben een vaste plaats verworven als naslagwerk voor professionals en als hulpmiddel bij het toepassen van best practices in een organisatie. Deze pocketguide maakt lezers bekend met het ITIL 4 framework door inzicht te verkrijgen in de belangrijkste concepten van servicemanagement te begrijpen hoe de zeven ITIL basisprincipes een organisatie kunnen helpen bij het adopteren en toepassen van servicemanagement inzicht te verkrijgen in de vier dimensies van servicemanagement inzicht te verkrijgen in het doel en de componenten van het ITIL servicewaardesysteem inzicht te verkrijgen in de zes activiteiten van de servicewaardeketen en hoe deze onderling verbonden zijn het doel en de belangrijkste begrippen van 15 van de 34 ITIL practices te leren kennen zeven van die 15 ITIL practices in detail te leren begrijpen. Deze pocketguide geeft uitleg over alle exameneisen voor het ITIL 4 Foundation examen en biedt tevens ondersteuning voor iedereen die eerdere ITIL edities kent en op zoek is naar een brug naar deze nieuwe editie. ITIL 4 heeft een grote sprong gemaakt in de moderne wereld van IT



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**Implementing IT Governance - A Pocket Guide** Dr. Gad Selig, 2008-04-12

The issues opportunities and challenges of aligning information technology more closely with an organization and effectively governing an organization's Information Technology IT investments resources major initiatives and superior uninterrupted service is becoming a major concern of the Board and executive management in enterprises on a global basis An integrated and comprehensive approach to the alignment planning execution and governance of IT and its resources has become critical to more effectively align integrate invest measure deploy service and sustain the strategic and tactical direction and value proposition of IT in support of organizations Much has been written and documented about the individual components of IT Governance such as strategic planning demand portfolio investment management program and project management IT service management and delivery strategic sourcing and outsourcing performance management and metrics like the balanced scorecard compliance and others Much less has been written about a comprehensive and integrated IT Business Alignment Planning Execution and Governance approach This new title fills that need in the marketplace and gives readers a structured and practical solutions using the best of the best principles available today The book is divided into nine chapters which cover the three critical pillars necessary to develop execute and sustain a robust and effective IT governance environment leadership and proactive people and change agents flexible and scalable processes and enabling technology Each of the chapters also covers one or more of the following action oriented topics demand management and alignment the why and what of IT strategic planning portfolio investment management decision authority etc execution management includes the how Program Project Management IT Service Management and Delivery with IT Infrastructure Library ITIL and Strategic Sourcing and outsourcing performance risk and contingency management e g includes COBIT the balanced scorecard and other metrics and controls and leadership teams and people skills Endorsements Selig has brought together his years of practical experience and his academic training to produce a valuable resource on how to successfully manage IT He uses IT governance as the focal point for executing best practices to create alignment between IT and the business In today's marketplace where no organization can compete effectively without alignment this book can become the executive handbook for IT management Christine V Bullen Senior Lecturer Howe School of Technology Management Stevens Institute of Technology Dr Selig has written an extremely comprehensive book on IT Governance It is so comprehensive that today's IT leader need look at few other sources to ensure that they have nailed what it takes to lead a world class IT organization It provides details yet serves as a easily reference able road map for today's busy IT executives it's a great desktop companion Stu Werner Executive Vice President and CIO Li Fong U S A Dr Selig's book on this topic is a great resource for all IT practitioners and brings together every critical aspect relating to IT governance This book lays out a roadmap to executing within a solid governance model It looks at all aspects of establishing maintaining growing and sustaining an IT ecosystem

The combination of case studies and disciplined approaches to building well structured processes committed leaders and change agents will help the board executive management and most of all CIO s and IT professionals think through what has worked what can work and how to deploy IT governance successfully I very much enjoyed reading the chapters I think you have a great book and I look forward to reading it when it comes out Dick LeFave CIO Sprint Nextel In an era when strong IT governance is an increasingly critical component of visionary business and technology leadership Dr Selig s book provides a welcome compendium of successful practices Experienced leaders will find it a valuable reference while early career managers will appreciate the clear actionable framework for developing high quality sustainable governance models of their own Hank Zupnick CIO GE Real Estate Dr Selig s book is a well thought out and comprehensive reference guide on the successful governance of IT in context of the larger business It successfully combines practical check lists and governance models with real world insights in an easy to read format The book is organized into logical sections that make it easy to find topics of relevance This book will be useful when setting up a new governance model or challenging and improving what is in place today It is written in a format that allows the reader to stand back from the detail and look at the bigger picture recognizing that an integrated approach to IT governance is critical to the overall health of a successful business Dr Selig has captured this complex topic in a way that will prove a valuable reference for all levels of Executives and managers that are involved in IT governance Nicholas Willcox Director IT Unilever Americas Dr Selig s blend of executive IT and senior level business experience in major companies combined with many years of teaching experience and research effort have enabled him to create a unique book that blends many different components and perspectives on IT Governance into a single framework Written for senior and aspiring IT and business leaders his book draws upon practical experience research and best practices as well as the collective wisdom of the many senior IT leaders he has interacted with in teaching IT Governance A five star rating James R Shea Director Syracuse University Center for Business Information Technologies Dr Selig has created a veritable IT Governance Encyclopedia for the 21st century IT executive If something isn t covered here you probably don t need to know it Peter Schay Executive VP The Advisory Council

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