

Kinns Medical Assistant Chapter 1 Study Guide

Terms in this set (20)

Critical thinking

The constant practice of considering all aspects of a situation when deciding what to believe or what to do

Empathy

Sensitivity to the individual needs and reactions of patients

Learning style

THE WAY an individual PERCEIVE AND PROCESS information to learn new material

Perceiving

How an individual LOOKS at an information and sees it as real

Processing

How an individual INTERNALIZES new information and makes it his or her own

Professional behaviors

Actions that identify the medical assistant as a member of a healthcare profession, including being DEPENDABLE, RESPECTFUL, POSITIVE ATTITUDE, TEAM MEMBER

Reflection

The process of CONSIDERING new information and internalizing it to create new ways of examining information

Concrete perceiver's

Learn information through direct experience.

Kinns Medical Assistant Study Guide 11 Edition

**Alexandra Patricia Young, Alexandra
Patricia Young-Adams, Deborah B.
Proctor**



Kinns Medical Assistant Study Guide 11 Edition:

Kinn's the Medical Assistant - Study Guide and Procedure Checklist Manual Package Alexandra Patricia Young, Deborah B. Proctor, 2010-10-11 The perfect chapter by chapter companion to Kinn's The Medical Assistant 11th Edition the study guide and procedure checklist manual provide unparalleled review of the practical real world administrative and clinical skills essential to your success in health care Engaging study tools and practice exercises make it easy to review essential concepts assess your understanding and confidently prepare for today's competitive job market A variety of exercises test your content knowledge and critical thinking skills through Vocabulary Review Short Answer Fill in the Blank and True False questions End of chapter Quizzes on Evolve help you assess your understanding of chapter content Work Products enable you to provide documentation to your instructor and accrediting organizations to demonstrate a completed competency Up to date content reflects current CAAHEP and ABHES standards on Patient Education Documentation and more A guide to English Spanish Terms helps you explain important concepts to a broader range of patients Additional exercises including Skills Concepts Word Puzzles Case Studies Workplace Applications and Internet Activities make studying more engaging and reinforce your understanding Expanded coverage of the Electronic Health Record and accompanying Practice Partner E H R activities on Evolve keep you up to date with emerging tools in the field Procedure Checklists Manual packaged with your study guide helps you track your performance of every procedure included in the textbook Separately bound Study Guide and Procedure Checklist Manual enable you to carry just the individual resources you need with you to class or the lab *Kinn's the Medical Assistant - Text, Study Guide and Procedure Checklist Manual Package* Alexandra Patricia Young, Alexandra Patricia Young-Adams, Deborah B. Proctor, 2010-10-19 This money saving package includes the 11th edition of Kinn's The Medical Assistant Textbook Study Guide and Procedure Checklist Manual *Kinn's The Medical Assistant - E-Book* Deborah B. Proctor, Alexandra Patricia Adams, 2014-03-27 The most comprehensive medical assisting resource available Kinn's The Medical Assistant 11th Edition provides unparalleled coverage of the practical real world administrative and clinical skills essential to your success in health care Kinn's 11th Edition combines current reliable content with innovative support tools to deliver an engaging learning experience and help you confidently prepare for today's competitive job market Study more effectively with detailed Learning Objectives Vocabulary terms and definitions and Connections icons that link important concepts in the text to corresponding exercises and activities throughout the companion Evolve Resources website and Study Guide Procedure Checklist Manual Apply what you learn to realistic administrative and clinical situations through an Applied Learning Approach that integrates case studies at the beginning and end of each chapter Master key skills and clinical procedures through step by step instructions and full color illustrations that clarify techniques Confidently meet national medical assisting standards with clearly identified objectives and competencies incorporated throughout the text Sharpen your analytical skills and test your understanding of key concepts with critical thinking exercises Understand the importance

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helps you use what you've learned in the clinical setting Learning objectives and vocabulary with definitions highlight what's important in each chapter Critical thinking applications test your understanding of the content Step by step procedures explain complex conditions and abstract concepts Rationales for each procedure clarify the need for each step and explain why it's being performed Portfolio builder helps you demonstrate your mastery of the material to potential employers NEW Chapter on The Health Record reviews how you'll be working with a patient's medical record NEW Chapter on Technology in the Medical Office introduces you to the role EHR technology plays in the medical office NEW Chapter on Competency Based Education helps you understand how your mastery of the material will affect your ability to get a job NEW Clinical procedure videos help you visualize and review key procedures **ICD-10-CM/PCS Coding: Theory and Practice, 2019/2020**

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Lovaasen, 2016-07-18 NEW Coding Medical and Surgical Procedures chapter is added to this edition UPDATED content includes revisions to ICD 10 code and coding guidelines ensuring you have the latest coding information **Mosby's Dental**

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Table of Contents Kinns Medical Assistant Study Guide 11 Edition

1. Understanding the eBook Kinns Medical Assistant Study Guide 11 Edition
 - The Rise of Digital Reading Kinns Medical Assistant Study Guide 11 Edition
 - Advantages of eBooks Over Traditional Books
2. Identifying Kinns Medical Assistant Study Guide 11 Edition
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Kinns Medical Assistant Study Guide 11 Edition
 - User-Friendly Interface
4. Exploring eBook Recommendations from Kinns Medical Assistant Study Guide 11 Edition

- Personalized Recommendations
 - Kinns Medical Assistant Study Guide 11 Edition User Reviews and Ratings
 - Kinns Medical Assistant Study Guide 11 Edition and Bestseller Lists
5. Accessing Kinns Medical Assistant Study Guide 11 Edition Free and Paid eBooks
 - Kinns Medical Assistant Study Guide 11 Edition Public Domain eBooks
 - Kinns Medical Assistant Study Guide 11 Edition eBook Subscription Services
 - Kinns Medical Assistant Study Guide 11 Edition Budget-Friendly Options
 6. Navigating Kinns Medical Assistant Study Guide 11 Edition eBook Formats
 - ePub, PDF, MOBI, and More
 - Kinns Medical Assistant Study Guide 11 Edition Compatibility with Devices
 - Kinns Medical Assistant Study Guide 11 Edition Enhanced eBook Features
 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Kinns Medical Assistant Study Guide 11 Edition
 - Highlighting and Note-Taking Kinns Medical Assistant Study Guide 11 Edition
 - Interactive Elements Kinns Medical Assistant Study Guide 11 Edition
 8. Staying Engaged with Kinns Medical Assistant Study Guide 11 Edition
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Kinns Medical Assistant Study Guide 11 Edition
 9. Balancing eBooks and Physical Books Kinns Medical Assistant Study Guide 11 Edition
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Kinns Medical Assistant Study Guide 11 Edition
 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
 11. Cultivating a Reading Routine Kinns Medical Assistant Study Guide 11 Edition
 - Setting Reading Goals Kinns Medical Assistant Study Guide 11 Edition
 - Carving Out Dedicated Reading Time
 12. Sourcing Reliable Information of Kinns Medical Assistant Study Guide 11 Edition

- Fact-Checking eBook Content of Kinns Medical Assistant Study Guide 11 Edition
 - Distinguishing Credible Sources
13. Promoting Lifelong Learning
- Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
14. Embracing eBook Trends
- Integration of Multimedia Elements
 - Interactive and Gamified eBooks

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