

Department: _____						
Location: _____						
Inspector: _____						
Date: _____						
INSPECTION ITEMS	Y	N	N/A	Corrective Action	Corrected at time of inspection	Date Complete
Job Design						
1. When possible, jobs are designed to minimize manual material handling.					☐	
2. When possible, mechanical lifting devices (forklifts, hoists, cranes, and block and tackle) are used.					☐	
3. Manual lifting and carrying devices (dollies, hand trucks, pry bars, and hooks) are available and in good condition.					☐	
4. Where possible, materials and equipment are used that are easy to lift and carry (for example, bricks with handholds or fiberglass ladders).					☐	
5. Where possible, materials and equipment are used that are easy to lift and carry (for example, bricks with handholds or fiberglass ladders).					☐	
6. Where possible, materials are ordered in small, light quantities (for example, 3-foot drywall or small packages of cement).					☐	
7. Lifting tasks are divided among workers to reduce repetitive lifting.					☐	
8. Heavy materials which must be lifted manually are stored off the ground, no lower than knee height. (This limits the height of the lifting required, and reduces pressure on the spine.)					☐	
9. Heavy materials are stored where there is enough space to lift them safely, without reaching or twisting.					☐	
10. When possible, jobs are designed to minimize manual material handling.					☐	
Training						
11. Workers have been trained about all identified lifting hazards on the job					☐	
12. Workers have been trained in safe lifting techniques					☐	
Work Practices						
13. Materials are delivered as close as possible to where they will be used.					☐	
14. Loads are split up to reduce weight.					☐	
15. Walkways are kept clear to allow use of material handling devices like carts and dollies.					☐	

Manual Material Handling Inspection Checklist

**United States. Department of the
Army**



Manual Material Handling Inspection Checklist:

Materials Handling Equipment Maintenance Manual United States. Navy Department. Bureau of Supplies and Accounts, 1961 **Safety in Manual Materials Handling** , 1978 *ALI-ABA's Practice Checklist Manual on Advising Business Clients II* , 2000 Disk contains forms and checklists from the printed text Handbook of Industrial Engineering Gavriel Salvendy, 2001-05-25 Unrivalled coverage of a broad spectrum of industrial engineering concepts and applications The Handbook of Industrial Engineering Third Edition contains a vast array of timely and useful methodologies for achieving increased productivity quality and competitiveness and improving the quality of working life in manufacturing and service industries This astoundingly comprehensive resource also provides a cohesive structure to the discipline of industrial engineering with four major classifications technology performance improvement management management planning and design control and decision making methods Completely updated and expanded to reflect nearly a decade of important developments in the field this Third Edition features a wealth of new information on project management supply chain management and logistics and systems related to service industries Other important features of this essential reference include More than 1 000 helpful tables graphs figures and formulas Step by step descriptions of hundreds of problem solving methodologies Hundreds of clear easy to follow application examples Contributions from 176 accomplished international professionals with diverse training and affiliations More than 4 000 citations for further reading The Handbook of Industrial Engineering Third Edition is an immensely useful one stop resource for industrial engineers and technical support personnel in corporations of any size continuous process and discrete part manufacturing industries and all types of service industries from healthcare to hospitality from retailing to finance Of related interest HANDBOOK OF HUMAN FACTORS AND ERGONOMICS Second Edition Edited by Gavriel Salvendy 0 471 11690 4 2 165 pages 60 chapters A comprehensive guide that contains practical knowledge and technical background on virtually all aspects of physical cognitive and social ergonomics As such it can be a valuable source of information for any individual or organization committed to providing competitive high quality products and safe productive work environments John F Smith Jr Chairman of the Board Chief Executive Officer and President General Motors Corporation From the Foreword **Quartermaster Corps Manual** United States. Army. Quartermaster Corps, 1954 **Materials Handling Equipment, Maintenance Manual** Supplies and Accounts Bureau (Navy Department)., 1961 **Index of Specifications and Standards** , 1967 **Protection Officer Training Manual** Sam Stuart, 2016-06-06 Protection Officer Training Manual Fifth Edition is a guidebook that provides a comprehensive coverage of security practice The book is comprised of 27 chapters that are organized into 10 units The coverage of the text includes various security procedures such as patrolling traffic management and crowd control Security threats are also covered including explosives fire and hazardous substances The book also covers emergency or high risk situation such as V I P protection crisis intervention and first aid administration The text will be most useful to security

trainee and instructors Individuals involved in administrative and management position will also benefit from the book

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Ensuring the health and safety of individuals in the workplace is vital on an interpersonal level but is also crucial to limiting the liability of companies in the event of an onsite injury. The Bureau of Labor Statistics reported over 4 700 fatal work injuries in the United States in 2020 most frequently in transportation related incidents. The same year approximately 2.7 million workplace injuries and illnesses were reported by private industry employers. According to the National Safety Council the cost in lost wages productivity medical and administrative costs is close to 1.2 trillion dollars in the US alone. It is imperative by law and ethics for engineers and safety and health professionals to drive down these statistics by creating a safe workplace and safe products as well as maintaining a safe environment. Safety and Health for Engineers is considered the gold standard for engineers in all specialties teaching an understanding of many components necessary to achieve safe workplaces products facilities and methods to secure safety for workers users and the public. Each chapter offers information relevant to help safety professionals and engineers in the achievement of the first canon of professional ethics to protect the health safety and welfare of the public. The textbook examines the fundamentals of safety legal aspects hazard recognition and control the human element and techniques to manage safety decisions. In doing so it covers the primary safety essentials necessary for certification examinations for practitioners. Readers of the fourth edition of Safety and Health for Engineers readers will also find Updates to all chapters informed by research and references gathered since the last publication. The most up to date information on current policy certifications regulations agency standards and the impact of new technologies such as wearable technology automation in transportation and artificial intelligence. New international information including U S and foreign standards agencies professional societies and other organizations worldwide. Expanded sections with real world applications exercises and 164 case studies. An extensive list of references to help readers find more detail on chapter contents. A solution manual available to qualified instructors. Safety and Health for Engineers is an ideal textbook for courses in safety engineering around the world in undergraduate or graduate studies or in professional development learning. It also is a useful reference for professionals in engineering safety health and associated fields who are preparing for credentialing examinations in safety and health.

Technical Manual United States. War Department, 1945 Advances in Occupational Ergonomics and Safety Shrawan Kumar, 1998. Ergonomics touches every man woman and child each day of their lives whether they recognise it or not. Ergonomics or lack of it plays a more significant role in the lives of about two thirds of the world's population over 10 years of age who work for one third of their lives to make a living. There are 120 million occupational accidents and injuries and 200 000 fatalities each year according to WHO. 95 Occupational accidents injuries and fatalities are undesired events. The occupational activities are planned and designed and executed with a purpose under supervision but accidents are not. Hence it stands to reason that better planning design and execution will help to reduce these undesirable outcomes. One must also recognise that under global scheme of biological evolution the human beings were not designed to endure a life long exposure to artificial activities repetitively. Thus occupational health problems are

inevitable if we do not return to nature for our sustenance As a society we have chosen to live and work as we do In fact there is a far rapid evolution mutation and speciation of occupations than of any biological organism This places us in a situation where better planning design and execution of our occupational activities have become absolute necessity However since ergonomics is a modifier and not a causal factor its significance does not become immediately apparent to us Perhaps it is for this reason that even in developed world occupational health services are available to between 20% to 50% of the work force and less than 10% of the workforce in the developing countries Occupational health services are remedial approaches The rational wisdom of the human race should strive to get proactive control of undesirable outcomes through ergonomics Unfortunately it is sadly lacking even today On an optimistic note one can observe that its presence and application is slowly increasing

Kodak's Ergonomic Design for People at Work The Eastman Kodak Company, 2003-10-10 Written for those who are on the job but not necessarily professionally trained ergonomists the principles and approaches detailed in this highly regarded guide have all been implemented in real world workplace environments and proven successful in reducing the potential for occupational injury increasing the number of people who can perform a job and improving employee performance on the job More than 150 clear and informative illustrations and tables help convey data and information in eight sections Ergonomics design philosophy Human reliability and information transfer Evaluation of job demands Work design Workplace design Manual handling in occupational tasks Equipment design Environment

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