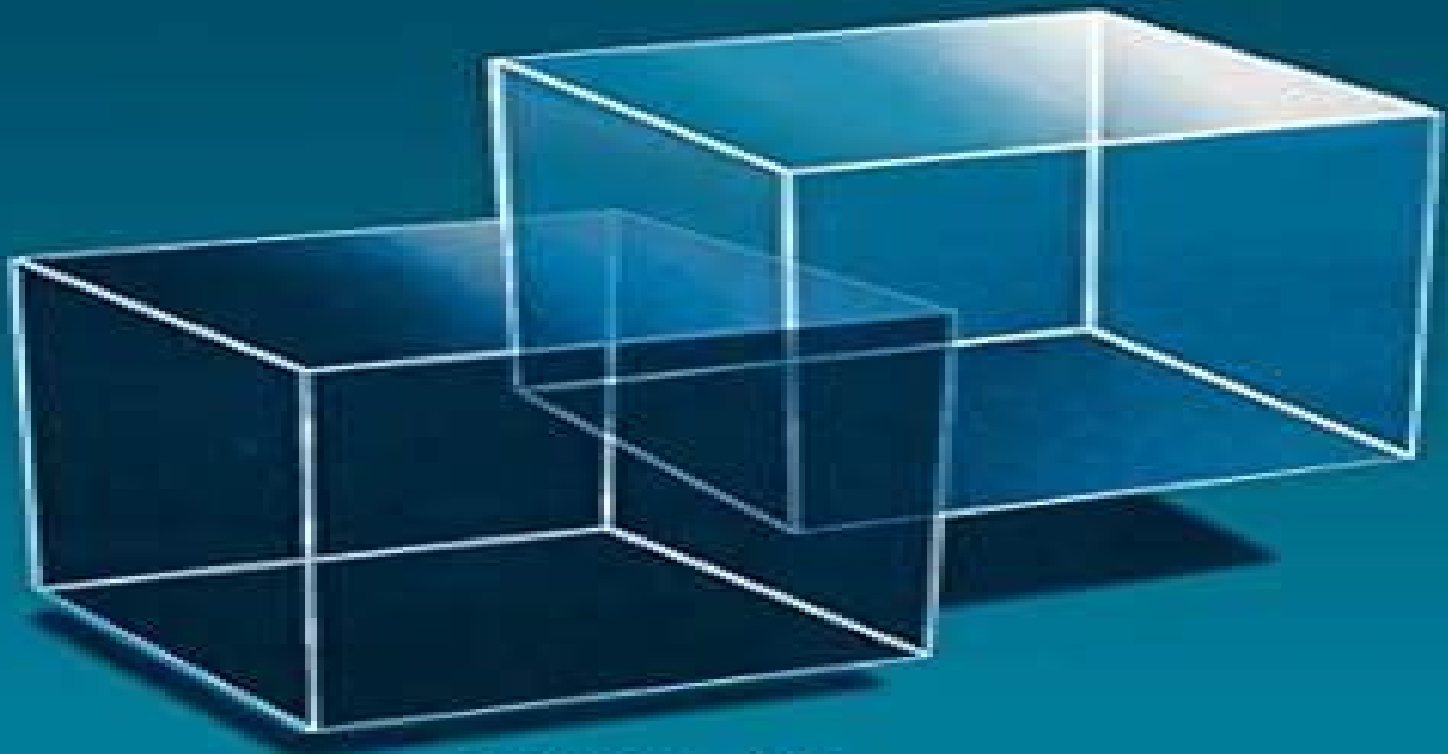

HANDBOOK OF COUNSELLING IN ORGANIZATIONS



EDITED BY
**MICHAEL CARROLL
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Handbook of Counselling in Organizations Michael Carroll, Michael Walton, 1997-02-28 This major handbook covers all aspects of counselling within an organizational context The authors provide a thorough examination of all the key areas and concerns in the field including models of counselling in organizations assessing the organization for counselling provision introducing counselling into the organization how the organization can impact on the counselling process understanding and working with the organization as a counsellor evaluating counselling provision within organizations and training and supervising counsellors working with organizations Handbook of Counselling in Organizations Michael

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Galbraith, 2016-02-12 This fourth edition provides the most comprehensive guide to the field of counselling psychology exploring a range of theories and philosophical underpinnings practice approaches and contexts and professional issues It has been updated to reflect current issues and debates and to map onto the training standards and offers the ultimate companion for your journey through counselling psychology training and into the workplace New to the fourth edition Chapters on Person Centred Therapy Mindfulness Neuroscience Engaging with and Carrying out Research Reflective Practice International Dimensions and Ecopsychology A companion website offering hours of video and audio including conversations with counselling psychology practitioners and trainees and articles exercises and case studies Other new features include Further Reading Day in the Life of dialogues with practitioners Reflective Exercises and Discussion Points and new case studies Special attention has been paid to the topic of research both as a theme throughout the book and through four new chapters covering the use carry out and publication of research at different stages of training and practice The handbook is the essential textbook for students and practitioners in the field of counselling psychology and allied health professions at all stages of their career and across a range of settings both in the UK and internationally **Handbook of**

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Palmer, 2014-04-23 The Handbook of Counselling provides a comprehensive and up to the minute guide for counsellors and those using counselling skills in other professions The contributors all experienced practitioners explore the major arenas and settings in which counselling is practised as well as the key themes and issues faced by those working in this field This edition of the handbook has been thoroughly revised and updated to reflect the pace of growth and change within counselling over recent years Six new chapters have been added covering brief and time limited counselling working with adults abused

as children trauma and post traumatic stress disorder counsellor client exploitation private practice counselling in voluntary settings Published in association with the British Association for Counselling the Handbook of Counseling provides a definitive source of information and guidance for counsellors both in training and practice

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The SAGE Handbook of Counseling and Psychotherapy Colin Feltham, Ian Horton, 2012-01-20 Electronic Inspection Copy available for instructors here At about 700 pages and with contributions from more than 100 authors the editors have shown considerable skill not to mention application in sculpting a text that is economically delivered and lucid in its writing Dave Mearns Professor Emeritus University of Strathclyde Glasgow The field of counselling and psychotherapy moves on but The Sage Handbook of Counselling and Psychotherapy keeps up Professor Sue Wheeler Director of the Doctoral Programme Institute of Lifelong Learning University of Leicester This book is the definitive text on the theory and practice of counselling and psychotherapy The editors are to be commended Professor Robert Bor CPsychol FBPsS CSci UKCP Reg FRAeS Lead Consultant Clinical Counselling Health Psychologist Royal Free Hospital and Co Director Dynamic Change Consultants www.dccclinical.com The what s what from the who s who in counselling in psychotherapy Professor Del Loewenthal RCTE University of Roehampton This long awaited third edition brings together the fundamentals of counselling and psychotherapy theory research skills and practice It addresses what every successful trainee or practitioner needs to know do think feel and use in a way that is entirely comprehensive accessible and jargon free Including new material on interpersonal psychotherapy cognitive analytic therapy pluralistic therapy and mindfulness as well as body psychotherapy hypnotherapy Asperger Syndrome ADHD and low self esteem this book continues to be essential reading for trainees or experienced practitioners alike Colin Feltham is Emeritus Professor of Critical Counselling Studies Sheffield Hallam University Fellow of the British Association for Counselling and Psychotherapy BACP Senior Registered Practitioner and former co editor of the British Journal for Guidance and Counselling Ian Horton is now retired and was Principal Lecturer in

Counselling and Psychotherapy at University of East London Chair of the UKRC Executive a BACP accredited counsellor and UKRC registered independent counsellor He is a fellow of the BACP

The Handbook of Counseling Don C. Locke, Jane Myers, Edwin L. Herr, 2001-03-02 A landmark publication The Handbook of Counseling surveys and defines the field of counselling how it has developed the current state of the discipline and profession and where this dynamic field is going The editors and contributors are leaders in the field and book is sponsored by Chi Sigma Iota the US national counselling honour society and a division of the American Counseling Association Comprehensive in scope the volume covers the counselling profession including its emergence and current status the major approaches to counselling settings including community school and family the different interventions including individual work career and multicultural counselling education and supervision research strategies critical and cutting edge issues such as responses to social and professional diversity computer applications and the state of independent counselling practice

The Management of Counselling and Psychotherapy Agencies Colin Lago, Duncan Kitchin, 1998-10-13 The authors of this book provide clear guidelines on the many aspects of knowledge skill and management expertise increasingly required by all counselling services Due consideration and detailed advice is given on a broad range of essential issues from setting up a counselling service to customer relations and quality control Topics examined include implications of funding budgeting staffing location and furnishing of premises daily working routines how to ensure a competent professional safe and ethical working practice and the sheer complexities of being a manager of therapists

Workplace Counselling Michael Carroll, 1996-06-27 An invaluable resource book for anyone counsellors EAP providers and companies involved in workplace counselling Helpful and informative it is set to become a classic text in its field Counselling and Psychotherapy The Journal of the British Association for Counselling and Psychotherapy Accessible and meaningful a valuable contribution to the growing body of literature on counselling in specific contexts and Michael Carroll is to be congratulated for his skill in pulling together so many strands that influence the workplace counsellor's role Human Resource Management Journal Hand in hand with the increase in numbers of organizations offering counselling for their employees comes a growing demand for counsellors who are skilled not only in helping the individual but also in managing the counselling process within a workplace setting This practical book provides core guidance on how to operate best in an employee counsellor role and how to tackle the issues such a role raises Michael Carroll presents a generic integrative model of employee counselling which shows readers how to organize administer and manage the counselling process from assessment to termination within an organizational setting In so doing he discusses the tasks and responsibilities of employee counsellors covering such vital areas as how to contract with organizations the impact of the organization on the counselling process evaluation ethical dilemmas loyalty clashes and training and supervision

Communication in Management Owen Hargie, David Dickson, Dennis Tourish, 1999 In this book the authors look in turn at each of the key management tasks from meetings to negotiation from writing reports to using the

telephone and they provide practical guidance for increased effectiveness Other chapters cover non verbal communication and doing things right and doing the right thing The text is presented in a lively way but also with academic rigour and is supported throughout by exercises checklists and ready to use formats

Communication Skills for Effective Management Owen Hargie,David Dickson,Dennis Tourish,2017-03-14 It is now widely recognized that communication is at the very heart of effective management There is therefore an ever expanding demand for valid and generalizable information on how best to relate to people in organizational contexts Communication Skills for Effective Management meets this demand It demonstrates how for managers to be successful they need to employ a range of key communication skills styles and strategies The contents are based upon the authors considerable experiences of researching teaching and consulting in a range of private and public sector organisations From their academic and real world involvement they have identified the core skills of effective management presented in an academically rigorous yet student friendly way the reader is encouraged to interact with the material covered Each chapter contains a series of boxed text diagrams tables and illustrations which summarise core points Exercises are also provided to enable managers to put the material reviewed into practice All of this is underpinned and supported by a firm foundation of research findings This will be an excellent text for undergraduate business and management students studying business communication and MBA students Practising managers will also find this book to be an invaluable resource

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The Handbook of Child and Adolescent Clinical Psychology Alan Carr,2015-12-24 The third edition of the hugely successful Handbook of Child and Adolescent Clinical Psychology incorporates important advances in

the field to provide a reliable and accessible resource for clinical psychologists Beginning with a set of general conceptual frameworks for practice the book gives specific guidance on the management of problems commonly encountered in clinical work with children and adolescents drawing on the best practice in the fields of clinical psychology and family therapy In six sections thorough and comprehensive coverage of the following areas is provided Frameworks for practice Problems of infancy and early childhood Problems of middle childhood Problems of adolescence Child abuse Adjustment to major life transitions Thoroughly updated throughout each chapter dealing with specific clinical problems includes cases examples and detailed discussion of diagnosis classification epidemiology and clinical features New material includes the latest advances in child and adolescent clinical psychology developmental psychology and developmental psychopathology assessment and treatment programmes This book is invaluable as both a reference work for experienced practitioners and as an up to date evidence based practice manual for clinical psychologists in training The Handbook of Child and Adolescent Clinical Psychology is one of a set of 3 books published by Routledge which includes The Handbook of Adult Clinical Psychology An Evidence Based Practice Approach Second Edition Edited by Carr McNulty and The Handbook of Intellectual Disability and Clinical Psychology Practice Edited by Alan Carr Christine Linehan Gary O Reilly Patricia Noonan Walsh and John McEvoy

Contemporary Ergonomics 2001 Margaret Hanson, 2003-09-02 The broad and developing scope of ergonomics the application of scientific knowledge to improve people's interaction with products systems and environments has been illustrated over the past fifteen years by the books which make up the Contemporary Ergonomics series Presenting the proceedings of the Ergonomics Society's Annual Conference the series embraces the wide range of topics covered by ergonomics Chapters provide an insight into the current practice present new research findings and form an invaluable reference source Contemporary Ergonomics will appeal to all those who have an interest in people's interactions with their working and leisure environment including designers manufacturing and production engineers health and safety specialists occupational applied and industrial psychologists and applied physiologists *Counselling Supervision in Context* Michael Carroll, Elizabeth Holloway, 1998-12-28 The book is written in such a way as to challenge and educate through the use of exercises scenarios and activities Something it does rather well A well written practical and informative publication of value to supervisees supervisors and all those involved in counsellor and supervisor training *Counselling Psychology Review* This book argues that the social context is important for the individual client supervisee and supervisor as is the context in which the work and supervision are done it is a clear well written and enjoyable book containing helpful information for both supervisees and supervisors *Transformations* The PCSR Journal There is an increasing awareness of the impact of individual factors on therapeutic work both with clients and with their counsellors in supervision but the influence of social contexts on this work has been less clearly articulated This book provides counsellors with practical information about supervising specific types of clients and in specific organizational settings Part One addresses four essential aspects of the individual

race gender disability and sexual orientation exploring their influence on the therapeutic relationship and the supervision of trainee and experienced counsellors Part Two assesses the impact of the organizations where counselling takes place how different kinds of settings affect work with clients and thus the work of supervision By highlighting context as a potential source of difficulty for the client the book encourages trainees and supervisors to look beyond the individual and avoid placing the burden of responsibility for problems upon the client

Controversies in Psychotherapy and Counselling

Colin Feltham,1999-08-28 My congratulations to Colin Feltham for assembling a set of contentious issues and lively authors which together made me forget my surroundings Person Centred Practice Editor Colin Feltham s choice of topics shows an astute on the ground awareness of the issues that dog the industry while still making lively reading New Therapist In this book leading practitioners critics and commentators take sides on many topical and core debates including Theoretical issues Does the unconscious really exist Is birth trauma a fiction Should one believe in false memories Clinical issues Is ther

Counseling Theories and Techniques for Rehabilitation Health Professionals Fong Chan,2004-02-17 This text provides a state of the art treatment of the dominant theories and techniques of counseling and psychotherapy from a rehabilitation perspective Written by recognized experts in their content areas the book focuses on several knowledge domains underlying the practice of counseling in rehabilitation settings These domains are presented within the framework of the major theoretical approaches to counseling and applications are explained as they relate specifically to people with disabilities Case examples are used throughout the text Basic techniques and selected professional issues related to practice are also presented This collection will be useful for practitioners as well as for upper level undergraduates and graduate students in rehabilitation counseling psychology and other rehabilitation health care disciplines such as nursing occupational therapy and physical therapy

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