

BEST PRACTICE

ITIL® 4

Pocketguide

Jan van Bon

Itil A Pocket Guide

Ensheng Dong



Itil A Pocket Guide:

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The ITIL pocket guides of Van Haren Publishing are since long recognized as the industry classic guide on the topic of ITIL in many languages Over the years this authoritative guide has earned its place on the bookshelves and in the briefcases of industry experts as they implement best practices within their organizations This pocket guide will provide readers with an understanding of the ITIL 4 service management framework by understanding the key concepts of service management understanding how the seven ITIL guiding principles can help an organization adopt and adapt service management understanding the four dimensions of service management understanding the purpose and components of the ITIL service value system understanding the six activities of the service value chain and how they interconnect knowing the purpose and key terms of 15 of the 34 ITIL practices understanding seven of these 15 ITIL practices in detail All exam requirements for the ITIL 4 Foundation exam are covered in this pocket guide It also provides support for everyone who has knowledge of previous ITIL editions and is looking for a bridge to the new edition ITIL 4 took a big leap into the modern world of IT service management covering the latest principles and practices in a customer focused service centric way enabling Agile principles for maximum support of any business **ITIL® V3 - A Pocket Guide** Jan van Bon, 2020-06-11

Note This pocket book is available in several languages English German French This Pocket Guide is a concise summary of ITIL V 3 A quick portable reference tool to this leading standard within the Service Management community What are the key service management processes What is the lifecycle approach ITIL® 2011 Edition - A Pocket Guide Jan van Bon, 2020-06-11 For trainers free additional material of this book is available This can be found under the Training Material tab Log in with your trainer account to access the material Note This pocket book is available in several languages English

German Dutch Since 2001 the Van Haren Publishing ITIL Pocket Guides have helped readers all over the world to understand the essentials of ITIL IT Infrastructure Library the leading framework for IT service management This pocket guide does exactly the same as previous editions offering a concise summary of ITIL based on ITIL 2011 Edition We have condensed the full ITIL framework found in 2000 pages into just 200 pocket sized pages It means that this book is an essential time saving and cost effective guide to ITIL 2011 Edition for both industry experts and students alike Primarily it is a quick portable reference tool to ITIL for all professionals in the service management community What is the lifecycle approach What are the key service management processes and functions Secondly the ITIL pocket guide can be used as part of the training material for everyone who wants to certify for the ITIL Foundation exam The guide contents cover all of the specifications of AXELOS ITIL Foundation Certificate syllabus *ITIL® 2011 Edition - A Pocket Guide* Jan van Bon a.o.,2011-12-30 Note This pocket book is available in several languages English German Dutch Since 2001 the Van Haren Publishing ITIL Pocket Guides have helped readers all over the world to understand the essentials of ITIL IT Infrastructure Library the leading framework for IT service management This pocket guide does exactly the same as previous editions offering a concise summary of ITIL based on ITIL 2011 Edition We have condensed the full ITIL framework found in 2000 pages into just 200 pocket sized pages It means that this book is an essential time saving and cost effective guide to ITIL 2011 Edition for both industry experts and students alike Primarily it is a quick portable reference tool to ITIL for all professionals in the service management community What is the lifecycle approach What are the key service management processes and functions Secondly the ITIL pocket guide can be used as part of the training material for everyone who wants to certify for the ITIL Foundation exam The guide contents cover all of the specifications of APMG s ITIL Foundation Certificate syllabus By this book is a separate file free via internet available All images in the book in Powerpoint format Click on the button Training Material by the book on our website **ITIL® V3** Jan van Bon,Arjen de Jong,Axel Kolthof,Mike Pieper,Ruby Tjassing,Annelies van der Veen,Tieneke Verheijen,2010-06-06 Note This pocket book is available in several languages English German French Dutch This Pocket Guide is a concise summary of ITIL V 3 A quick portable reference tool to this leading standard within the Service Management community What are the key service management processes What is the lifecycle approach *ITIL® V3 - A Pocket Guide* Jan van Bon,2020-06-11 Note This pocket book is available in several languages English German French This Pocket Guide is a concise summary of ITIL V 3 A quick portable reference tool to this leading standard within the Service Management community What are the key service management processes What is the lifecycle approach *The Itil V3 Service Management Awareness Pocket Guide - the Itil V3 Pocket Toolbook* Ivanka Menken,Gerard Blokdijk,2009 The first edition of this book is regarded as a classic in its field Now in an expanded and updated version of The Art of Service s book the authors once again present a step by step guide to ITIL v3 This pocket toolbook hits the sweet spot as a quick reference guide for ITIL practitioners Don t expect this to be an in depth treatment

However if you need a reference with enough meat to remind you of how why when what a particular activity or process is and should be used and also a little of the service management foundations supporting ITIL then you will find this to be a very valuable book to own This book is a very nice middle ground between the often complex and verbose learning textbooks and the often times overly brief pocket guides Highly recommended as one to keep handy when you re out there fighting those quality and productivity battles This pocket guide will provide you with Insight into the best practices for IT Service Management ITSM A Highlight of the ITIL V3 framework the theory and the concepts A Brief overview of each process and function A Highlight of the importance of ITIL in IT Organizations to support business processes An Outstanding Quick Reference Guide this ITIL Service Management Awareness Pocket Guide is for those people who wish to gain a concise fundamental understanding of the IT Infrastructure Library ITIL Considering the increasing number of IT Professionals and their Organizations who want to be actively involved in IT Service Management this book should do at least as well as the first edition which is a bestseller

ITIL® 4 – Pocket Guide Jan van Bon,2019-05-21 De ITIL pocketguides van Van Haren Publishing worden al lange tijd beschouwd als een betrouwbare gids op het gebied van ITIL in vele taalversies Deze publicaties hebben een vaste plaats verworven als naslagwerk voor professionals en als hulpmiddel bij het toepassen van best practices in een organisatie Deze pocketguide maakt lezers bekend met het ITIL 4 framework door inzicht te verkrijgen in de belangrijkste concepten van servicemanagement te begrijpen hoe de zeven ITIL basisprincipes een organisatie kunnen helpen bij het adopteren en toepassen van servicemanagement inzicht te verkrijgen in de vier dimensies van servicemanagement inzicht te verkrijgen in het doel en de componenten van het ITIL servicewaardesysteem inzicht te verkrijgen in de zes activiteiten van de servicewaardeketen en hoe deze onderling verbonden zijn het doel en de belangrijkste begrippen van 15 van de 34 ITIL practices te leren kennen zeven van die 15 ITIL practices in detail te leren begrijpen Deze pocketguide geeft uitleg over alle exameneisen voor het ITIL 4 Foundation examen en biedt tevens ondersteuning voor iedereen die eerdere ITIL edities kent en op zoek is naar een brug naar deze nieuwe editie ITIL 4 heeft een grote sprong gemaakt in de moderne wereld van IT servicemanagement waarbij de nieuwste principes en practices worden behandeld op een klantgerichte en servicegerichte manier

ISO/IEC 20000:2011 - A Pocket Guide Mart Rovers,2020-06-10 This Pocket Guide provides a concise explanation of the nature content and aim of ISO IEC 20000 1 2011 and a short summary of ISO IEC 20000 2 2012 It brings ISO IEC20000 Part 1 and Part 2 within reach of a vast international audience by providing the key elements of this important standard in a short easy to read format it promote the awareness and the acceptability of ISO IEC 20000 Part 1 and Part 2 as a valid standard for IT Services organizations it supports ISO IEC 20000 training and certification and it is a quick reference for practitioners to the core content of ISO IEC 20000

Implementing IT Governance - A Pocket Guide Dr. Gad Selig,2008-04-12 The issues opportunities and challenges of aligning information technology more closely with an organization and effectively governing an organization s Information Technology IT

investments resources major initiatives and superior uninterrupted service is becoming a major concern of the Board and executive management in enterprises on a global basis An integrated and comprehensive approach to the alignment planning execution and governance of IT and its resources has become critical to more effectively align integrate invest measure deploy service and sustain the strategic and tactical direction and value proposition of IT in support of organizations Much has been written and documented about the individual components of IT Governance such as strategic planning demand portfolio investment management program and project management IT service management and delivery strategic sourcing and outsourcing performance management and metrics like the balanced scorecard compliance and others Much less has been written about a comprehensive and integrated IT Business Alignment Planning Execution and Governance approach This new title fills that need in the marketplace and gives readers a structured and practical solutions using the best of the best principles available today The book is divided into nine chapters which cover the three critical pillars necessary to develop execute and sustain a robust and effective IT governance environment leadership and proactive people and change agents flexible and scalable processes and enabling technology Each of the chapters also covers one or more of the following action oriented topics demand management and alignment the why and what of IT strategic planning portfolio investment management decision authority etc execution management includes the how Program Project Management IT Service Management and Delivery with IT Infrastructure Library ITIL and Strategic Sourcing and outsourcing performance risk and contingency management e g includes COBIT the balanced scorecard and other metrics and controls and leadership teams and people skills Endorsements Selig has brought together his years of practical experience and his academic training to produce a valuable resource on how to successfully manage IT He uses IT governance as the focal point for executing best practices to create alignment between IT and the business In today s marketplace where no organization can compete effectively without alignment this book can become the executive handbook for IT management Christine V Bullen Senior Lecturer Howe School of Technology Management Stevens Institute of Technology Dr Selig has written an extremely comprehensive book on IT Governance It is so comprehensive that today s IT leader need look at few other sources to ensure that they have nailed what it takes to lead a world class IT organization It provides details yet serves as a easily reference able road map for today s busy IT executives it s a great desktop companion Stu Werner Executive Vice President and CIO Li Fong U S A Dr Selig s book on this topic is a great resource for all IT practitioners and brings together every critical aspect relating to IT governance This book lays out a roadmap to executing within a solid governance model It looks at all aspects of establishing marinating growing and sustaining an IT ecosystem The combination of case studies and disciplined approaches to building well structured processes committed leaders and change agents will help the board executive management and most of all CIO s and IT professionals think through what has worked what can work and how to deploy IT governance successfully I very much enjoyed reading the chapters I think you have a great book and I look forward to reading it when it

comes out Dick LeFave CIO Sprint Nextel In an era when strong IT governance is an increasingly critical component of visionary business and technology leadership Dr Selig s book provides a welcome compendium of successful practices Experienced leaders will find it a valuable reference while early career managers will appreciate the clear actionable framework for developing high quality sustainable governance models of their own Hank Zupnick CIO GE Real Estate Dr Selig s book is a well thought out and comprehensive reference guide on the successful governance of IT in context of the larger business It successfully combines practical check lists and governance models with real world insights in an easy to read format The book is organized into logical sections that make it easy to find topics of relevance This book will be useful when setting up a new governance model or challenging and improving what is in place today It is written in a format that allows the reader to stand back from the detail and look at the bigger picture recognizing that an integrated approach to IT governance is critical to the overall health of a successful business Dr Selig has captured this complex topic in a way that will prove a valuable reference for all levels of Executives and managers that are involved in IT governance Nicholas Willcox Director IT Unilever Americas Dr Selig s blend of executive IT and senior level business experience in major companies combined with many years of teaching experience and research effort have enabled him to create a unique book that blends many different components and perspectives on IT Governance into a single framework Written for senior and aspiring IT and business leaders his book draws upon practical experience research and best practices as well as the collective wisdom of the many senior IT leaders he has interacted with in teaching IT Governance A five star rating James R Shea Director Syracuse University Center for Business Information Technologies Dr Selig has created a veritable IT Governance Encyclopedia for the 21st century IT executive If something isn t covered here you probably don t need to know it Peter Schay Executive VP The Advisory Council The Itil V3 Service Management Awareness Pocket Guide Michael Wedemeyer, Gerard Blokdijk, Ivanka Menken, 2008-12-01 This pocket toolbox hits the sweet spot as a quick reference guide for ITIL practitioners Don t expect this to be an in depth treatment However if you need a reference with enough meat to remind you of how why when what a particular activity or process is and should be used and also a little of the service management foundations supporting ITIL then you will find this to be a very valuable book to own This book is a very nice middle ground between the often complex and verbose learning textbooks and the often times overly brief pocket guides Highly recommended as one to keep handy when you re out there fighting those quality and productivity battles This pocket guide will provide you with Insight into the best practices for IT Service Management ITSM A Highlight of the ITIL V3 framework the theory and the concepts A Brief overview of each process and function A Highlight of the importance of ITIL in IT Organizations to support business processes An Outstanding Quick Reference Guide this ITIL Service Management Awareness Pocket Guide is for those people who wish to gain a concise fundamental understanding of the IT Infrastructure Library ITIL **Six Sigma for IT Management - A Pocket Guide** Melvin Harteveld, Sven den Boer, 2011-03-03 Six Sigma

provides a quantitative methodology of continuous process improvement and cost reduction by reducing the amount of variation in process outcomes. The production of a product, be it a tangible product like a car or a more abstract product like a service, consists of a series of processes. All processes consist of a series of steps, events, or activities. Six Sigma measures every step of the process by breaking apart the elements within each process, identifying the critical characteristics, defining and mapping the related processes, understanding the capability of each process, discovering the weak links, and then upgrading the capability of the process. It is only by taking these steps that a business can raise the high water mark of its performance. IT is now a fundamental part of business, and business processes; this book demonstrates how IT can be made to work as an enabler to better business processes and how the Six Sigma approach can be used to provide a consistent framework for measuring process outcomes. ITIL defines the what of Service Management; Six Sigma defines the how of process improvement; together they are a perfect fit of improving the quality of IT service delivery and support. The Six Sigma approach also provides measures of process outcomes and prescribes a consistent approach in how to use these metrics. This Pocket guide provides a coherent view and guidance for using the Six Sigma approach successfully in IT service organisations. It particularly aims to merge ITIL and Six Sigma into a single approach for continuous improvement of IT service organizations.

BiSL® 2nd Edition - Pocket Guide Remko van der Pols, Yvette Backer, 2012-06-06. This book describes a process framework for business information management encompassing the best way to manage and execute business information management in day to day practice and explaining how BiSL can help. Effective management of business information is critically important for modern organizations. The Business Information Systems Library BiSL is a generic framework and a domain standard which is consistent with ITIL and ASL. As outsourcing of ICT activities increases, it is essential to maintain control of the services being delivered.

ASL® 2 - A Pocket Guide Remko van der Pols, Yvette Backer, 2020-06-10. Note: This book is available in several languages: Dutch, English. The Application Services Library ASL is a public domain framework and the standard for application management. This pocket guide offers an introduction to the framework ASL 2, an evolutionary update of the ASL framework that was introduced in 2001 and is used by more and more organizations since then. This compact book offers a generic introduction and additional background information through a case study. This case study offers a historic perspective with examples comparing the past situation for ASL and the present with ASL 2. ASL will offer support to anyone implementing application management. Additional support is given by best practices that are published on the website of the ASL BiSL Foundation. ASL aligns with other frameworks, e.g. BiSL for Business Information Management and ITIL for IT Service Management.

IT Service Management Based on ITIL® V3, 2008.

Service Agreements - A Management Guide ITSMF International, 2006-09-09. Note: This book is available in several languages: Chinese, English. This book provides a more thorough approach to service agreements than available so far. It takes the material from ITIL best practices one step further by providing a more comprehensive and holistic approach to service

agreements *ITIL® 4 Foundation Pocket Handbook* iCertify Training,2019-06-13 All the facts you need to pass your ITIL 4 Foundation exam This is the ultimate revision guide is meant to be used as a supplemental learning for candidates preparing for the ITIL 4 Foundation exam It is fully aligned with the Foundation course and gives a clear and concise overview of the facts you need to pass the exam This pocket guide has been designed as an introductory overview for anyone who has an interest in or a need to understand more about the objectives content and coverage of ITIL This guide describes the key principles of IT service management and provides a high level overview of each of the core publications and associated lifecycle phases within ITIL ITIL Service Strategy ITIL Service Design ITIL Service Transition ITIL Service Operation ITIL Continual Service Improvement ITIL 4 provides the guidance organizations need to address new service management challenges and utilize the potential of modern technology It is designed to ensure a flexible coordinated and integrated system for the effective governance and management of IT enabled services **Implementing Metrics for IT Service**

Management David Smith, Jan van Bon, Peter Brooks, 2008-08-08 This book *Implementing Metrics for IT Service Management* provides a measurement framework which is based on a continuous improvement lifecycle The measurement framework is aligned with the IT Infrastructure Library ITIL set of best practices The framework is compatible with the Control Objectives for IT CobiT framework and supports ISO IEC 20000 standards for IT Service Management This book also provides the basic concepts around measurements for business IT alignment achieving compliance and driving operation excellence Where possible examples case studies and check lists have been included along with a scorecard accelerator software tool to further improve the learning experience and accelerate the adoption of measurements The goal of this book is to provide the reader with a measurement framework to align IT with the business objectives to create value through continuous improvements This book is complimentary to the book *Metrics for IT Service Management* also published by Van Haren Publishing ABC of ICT Jan Schilt, Paul Wilkinson, 2008-10-03 ABC is like an iceberg much of it hidden beneath the surface yet capable of inflicting enormous damage to your organization or more importantly your business With growing importance of IT to business operations we can no longer afford to have our ITSM improvement programs and initiatives fail because of Attitude Behavior or culture issues This book describes what ABC is why it is important and gives practical cases and examples in dealing with ABC issues The book contains more than 35 case examples from industry experts and practitioners on what they have done to solve specific ABC issues The book can be used in combination with the ABC of ICT card set for creating awareness assessing your own worst practices and taking your first practical steps in solving them This book provides a valuable addition on top of ITIL publications on how to ensure ITSM improvement programs can and do deliver lasting value

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b pressure test procedures when you pressure test the bop system you must conduct a low pressure test and a high pressure test for each bop component excluding test rams and non sealing shear rams you must begin each test by conducting the low pressure test then transition to the high pressure test

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there are two elements to the pre job well site pressure test 1 wireline valve wlv pressure function test the tests should be performed on the test stump prior to rigging up and involves testing the pressure integrity of the wlv and the individual closed ram assemblies and the ram assembly functionality under pressure

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the purpose of bop stack function and pressure testing is to verify the hydraulic integrity of all the components of the bop stack at their rated working pressure in this article we will discuss the function test and pressure test procedure using cup tester

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all elmar wireline pressure control equipment is certified to be manufactured following api6a specifications to inhibitors for the pressure test the pressure test procedure for each assembly is stated on each assembly drawing equipment is stripped down rebuilt with new elastomers including bop ram outer seals and quick

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aug 12 2015 section 6 2 3 2 2 a advises what the minimum nominal i d for choke lines by pressure rating only for pressure rated systems 10k and above is a 3 in nominal i d choke line required for 4 inch and 7 inch through bore bop equipment no 4 inch up to but not including 7 1 16 inch bore equipment is not addressed in api 53 or api 16a 53

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pressure all bop equipment tests must include a low pressure test of 250 psi before proceeding to the full pressure test test pressure held and recorded for a minimum of five minutes after full pressure has been established represents a satisfactory pressure test ensure rotary bushings are locked if left in place where h₂s is present all

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7 31 body pressure test procedure 1 locate the test plug and test cap on to their appropriate ends 2 bleed off all air within the assembly 3 ensure all external surfaces are dry 4 pressure test to test pressure for 3 minutes 5 reduce pressure to zero and repeat test for 15 minutes minimum no leakage acceptable 7 32 bop manifold test

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feb 14 2011 1 prior to supping the well or the first time that bop is installed on the well 2 after repairing or disconnecting of any pressure sealing elements of bop 3 as per mms you can use bop for 21 days 3 weeks before you need to test it

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apr 17 2023 bop test plan bop testing consists of several pressure tests with different valve line ups in order to test all the components of the bop system careful planning is required to ensure all components are tested and in a minimum number of pressure tests in order to ensure efficient execution of drilling operations

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a wireline bop must always be installed between the wellhead and wireline lubricators this bop is a piece of pressure control equipment that can close around the wire and seal off the well pressure below it this enables the pressure to be bleed off

above it allowing work or repairs to be carried out on equipment above the bop without pulling

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