



NUMBERS

FRACTIONS TO DECIMALS

$\frac{1}{2} = 0.5$	$\frac{1}{5} = 0.2$	$\frac{1}{8} = 0.125$
$\frac{1}{3} = 0.3\overline{3}$	$\frac{2}{5} = 0.4$	$\frac{3}{8} = 0.375$
$\frac{1}{4} = 0.25$	$\frac{3}{5} = 0.6$	$\frac{5}{8} = 0.625$
$\frac{1}{6} = 0.1\overline{6}$	$\frac{4}{5} = 0.8$	$\frac{7}{8} = 0.875$
$\frac{1}{10} = 0.1$		

Know the decimal-to-fraction conversion for the same set of numbers. I.e. $0.375 = \frac{3}{8}$.

POWERS OF NUMBERS

$2^1 = 2$	$11^1 = 11$	$3^1 = 3$
$2^2 = 4$	$11^2 = 121$	$3^2 = 9$
$2^3 = 8$	$11^3 = 1,331$	$3^3 = 27$
$2^4 = 16$	$11^4 = 14,641$	$3^4 = 81$
$2^5 = 32$	$11^5 = 161,051$	$3^5 = 243$
$2^6 = 64$	$11^6 = 1,771,561$	$3^6 = 729$
$2^7 = 128$	$11^7 = 19,487,171$	$3^7 = 2,187$
$2^8 = 256$	$11^8 = 214,358,881$	

Also know the exponents above in reverse order. I.e. $64 = 2^6$.
Notice the following:
 $16^2 = (2^4)^2 = 2^{4 \times 2} = 2^8 = 256$
 $4^3 = (2^2)^3 = 2^{2 \times 3} = 2^6 = 64$
 $8^4 = (2^3)^4 = 2^{3 \times 4} = 2^{12} = 4,096$

OTHER NUMBERS

$\pi \approx 3.14$	$0^\circ = 1$	$45^\circ = 24$
$\sqrt{2} \approx 1.4$	$90^\circ = 1$	$30^\circ = 120$
$\sqrt{3} \approx 1.7$	$180^\circ = 2$	$60^\circ = 720$
$\sqrt{5} \approx 2.2$	$360^\circ = 4$	

Notice the following:
 $1.4^2 \approx 1.96 \approx 2$ $1.7^2 \approx 2.89 \approx 3$
 $1.41421356 \approx 1,000,000 \approx 10^6$
 $1.41421356 \approx 1,000,000,000 \approx 10^9$
Prime numbers less than 30:
2, 3, 5, 7, 11, 13, 17, 19

ARITHMETIC

ORDER OF OPERATIONS

1. Parentheses.
2. Exponents.
3. Multiplication and Division from left to right.
4. Addition and Subtraction from left to right.

FRACTIONS

Adding Fractions

$$\frac{a}{b} + \frac{c}{d} = \frac{a \times d}{b \times d} + \frac{c \times b}{d \times b} = \frac{a \times d + c \times b}{b \times d}$$

Ex: $\frac{2}{3} + \frac{3}{4} = \frac{2 \times 4}{3 \times 4} + \frac{3 \times 3}{4 \times 3} = \frac{2 \times 4 + 3 \times 3}{4 \times 3} = \frac{17}{12}$

Subtracting Fractions

$$\frac{a}{b} - \frac{c}{d} = \frac{a \times d}{b \times d} - \frac{c \times b}{d \times b} = \frac{a \times d - c \times b}{b \times d}$$

Ex: $\frac{1 \times 2}{2} - \frac{3 \times 1}{3} = \frac{1 \times 2 - 3 \times 1}{2 \times 3} = \frac{2 - 3}{6} = -\frac{1}{6}$

Multiplying Fractions

$$\frac{a}{b} \times \frac{c}{d} = \frac{a \times c}{b \times d}$$

Cancel any common factors from the denominators and the numerators and then multiply.

Ex: $\frac{2}{3} \times \frac{3}{4} = \frac{1 \times 1}{2 \times 2} = \frac{1}{2}$

Dividing Fractions

$$\frac{a}{b} \div \frac{c}{d} = \frac{a}{b} \times \frac{d}{c} = \frac{a \times d}{b \times c}$$

Multiplying/Dividing Fractions with Decimals

Convert decimals into fractions, and then calculate.

Ex: $0.12 \times \frac{2}{11} + 0.6 = \frac{12}{100} \times \frac{2}{11} + \frac{6}{10} = \frac{24}{1100} + \frac{6}{10} = \frac{24}{1100} + \frac{600}{1100} = \frac{624}{1100} = \frac{156}{275}$

MULTIPLYING/DIVIDING LARGE AND SMALL NUMBERS

Express the numbers using scientific notation. Then calculate.

Ex: $\frac{0.0004}{0.008} \times 500 = \frac{4 \times 10^{-4}}{8 \times 10^{-3}} \times 5 \times 10^2 = \frac{1 \times 10^{-1} \times 5 \times 10^2}{2} = \frac{50}{2} = 25$

MULTIPLYING/DIVIDING EXPONENTIALS

ALGEBRA

EXPONENTS

Rule	Example
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1. $a^m \times a^n = a^{m+n}$	Ex: $2^3 \times 2^4 = 2^{3+4} = 2^7 = 128$
2. $\frac{a^m}{a^n} = a^{m-n}$	Ex: $\frac{2^5}{2^3} = 2^{5-3} = 2^2 = 4$
3. $a^m \times b^m = (a \times b)^m$	Ex: $2^3 \times 3^3 = (2 \times 3)^3 = 6^3 = 216$
4. $a^m \div b^m = (\frac{a}{b})^m$	Ex: $\frac{2^3}{3^3} = (\frac{2}{3})^3 = \frac{8}{27}$
5. $a^m \times a^{-n} = a^{m-n}$	Ex: $2^3 \times 2^{-4} = 2^{3-4} = 2^{-1} = \frac{1}{2}$
6. $a^m \div a^{-n} = a^{m+n}$	Ex: $\frac{2^3}{2^{-4}} = 2^{3+4} = 2^7 = 128$
7. $a^m \times a^0 = a^m$	Ex: $2^3 \times 2^0 = 2^3 = 8$
8. $a^0 \times a^m = a^m$	Ex: $2^0 \times 2^3 = 2^3 = 8$
9. $a^m \times a^m = a^{2m}$	Ex: $2^3 \times 2^3 = 2^{3+3} = 2^6 = 64$
10. $\frac{a^m}{a^m} = a^0 = 1$	Ex: $\frac{2^3}{2^3} = 2^{3-3} = 2^0 = 1$

COMMON PRODUCTS

Let $a = 3$, $b = 4$, $c = 5$, $d = 6$, $e = 7$, $f = 8$

Ex: $(2a + c)(3a - 2c) = 2a \times 3a + 2a \times (-2c) + c \times 3a + c \times (-2c)$
 $= 2a \times 3a + 2a \times (-2c) + c \times 3a + c \times (-2c)$
 $= 6a^2 - 4ac + 3ac - 2c^2$
 $= 6a^2 - ac - 2c^2$

Ex: $(a + c)^2 = a^2 + 2ac + c^2$
 $(3a + 2c)^2 = (3a)^2 + 2 \times 3a \times 2c + (2c)^2$
 $= 9a^2 + 12ac + 4c^2$

Ex: $(a - c)^2 = a^2 - 2ac + c^2$
 $(\sqrt{5} - \sqrt{3})^2 = (\sqrt{5})^2 - 2 \times \sqrt{5} \times \sqrt{3} + (\sqrt{3})^2$
 $= 5 - 2\sqrt{15} + 3 = 8 - 2\sqrt{15}$

$$(a + c)(a - c) = a^2 - c^2$$

Ex: $(3 + \sqrt{5})(3 - \sqrt{5}) = 3^2 - (\sqrt{5})^2 = 9 - 5 = 4$

Be able to apply the above rules in reverse order.

Ex: $a^2 - 2a - 24 = (a + 4)(a - 6)$

$$\begin{aligned} 9a^2 + 4a^2 + 12ac &= (3a + 2c)^2 \\ 9a^2 + 4a^2 + 12ac &= 9a^2 + 4a^2 + 12ac \\ 9a^2 + 4a^2 + 12ac &= 9a^2 + 4a^2 + 12ac \end{aligned}$$

EQUATIONS WITH ONE VARIABLE

Cross-Multiplying Technique

If both the left-hand side and the right-hand side of the equation are or can be expressed as fractions, apply the cross-multiplying technique.

Ex: $\frac{3x-2}{x+4} = \frac{2}{3} \Rightarrow 3(3x-2) = 2(x+4)$
 $9x - 6 = 2x + 8$
 $7x = 14$
 $x = 2$

Self-check

Plug the solution you have found back into the original equation and check if the equation still holds.

Suppose $x = 17$ is the solution you found for equation $\frac{3x-2}{x+4} = \frac{2}{3}$

$$\frac{3(17)-2}{17+4} = \frac{49}{21} = \frac{7}{3}$$

The solution is correct.

SIMULTANEOUS LINEAR EQUATIONS

Solving by Substitution

1. From any of the two equations, write y in terms of x .
2. Plug the expression for y into the other equation.
3. Solve for x in the new one-variable linear equation.
4. Compute y by plugging the value of x into the expression found in step 2.

Ex: $\begin{cases} x + y = 5 & (1) \\ x - y = 1 & (2) \end{cases}$

Using equation (1) to write y in terms of x gives $y = 5 - x$. Plugging into equation (2) gives $x - (5 - x) = 1$. Solving x yields $x = 3$. Plugging in the expression for y gives $y = 2$.

Gmat Formula Sheet

Eugene D. Jaffe, Stephen Hilbert



Gmat Formula Sheet:

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