# Tips for Effective Employee Performance Reviews



Documenting job plans & expectations

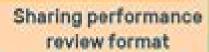
Meeting regularly

Conversation is key





Solicit feedback from colleagues

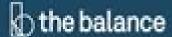




Goal setting & preparation



Discuss positive components



# **Guide To Writing Effective Performance Review**

**Priscilla Levinson** 

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