- 5	5	Correct	Use AVERAGE Function	Formulas	Advanced	00:01:19
1.		Correct	Column Width	formatting and folking:	Intermediate	00:01:48
10	7	Carrect	Insert Chart	Insert Tools	Intermediate	00:00:26
1		Correct	Chart Styles	Inset You's	Basic	00:00:81
1	9	Cornet	Test Wise	Formatting and Editing	Intermediate	00:00:10
- 7	ů.	Correct	Inset Worksheet	General Commands and Properties	Basic	00:00:17
- 2	1	Correct	Merge and Center Gells	formatting and Editing	Advanced	00:00:32
2.	2	Correct	Sort	Remarking and Editing	Intermediate:	00:00:31
2.	3	Coryect	Margins	Page Layout	Basic	00:01:14
- 3		Carrent	Page Ordentation	Page Layout	flastic	00:00:38
2	5	Cornect	meadar/fission	Inset Tools	Intermediate	00:00:48
- 2	6	Cornet	Spell Check	General Commands and Properties	Basec	00:00:37
2	7	Correct	Frint Contered on Page	Page Layout	A dyantonia	00-00-35
2		Correct	Greate RystTable	Insert Yorks	Advanced	00:01:26
2	9	Cervect	Print Scaling	Page Layout	Intermediate	00:00:37
- 31	0	Correct	Print Worksheet	General Commands and Properties	Basic	00:00:21

Question	Level	Stati	stics
	160	name by a	Sec. 26.

	Questions	Correct	Total Perce
Serie	38	1.5	81%
and and and			100%
Advanced Total	4 30	2.7	100% 90%

# **Question Type Statistics**

	Number of Questions	Number Correct	<b>Total Percentage</b>
Formatting and Editing -	13	11	85%
Portfolias	3	2	100%
General Commands and	7	6	86%

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