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you evaluate employee performance provide coaching conduct performance reviews give effective feedback and more it includes Dick Grote's How to be Good at Performance Appraisals Harvard Business Essentials Performance Management the HBR Guide to Coaching Employees and Giving Effective Feedback and Performance Reviews both from HBR's 20 Minute Manager Series *Learned Writing* Chinua Asuzu, 2019-05-22 As lawyers we must not in hot pursuit of common law outrun common sense The dread of that eventuality prompted this book *Learned Writing* promotes common sense in legal language Plain language which is commonsensical broadens access to legal documents thus democratizing the law If democracy is government of the people by the people and for the people law is the language in which government interacts with the people it is the language of democracy The people whose government speaks through law must understand what is said No democratic society should brook legalese a dense verbose dialect known only to lawyers What then should society do to redress the lawyer induced obscurity A Shakespearean character had an alarming proposal The first thing we do let's kill all the lawyers Apparently that proposal was not enthusiastically endorsed which explains why we're still here A milder remedy enrolling lawyers in language classes has been muted which explains why this book is in your hands *Learned Writing* motivates lawyers to prefer plain language to the legalese and verbosity that have besmirched legal writing for centuries This book is as sweeping a treatment of its subject as you can find anywhere **The SAGE Guide to Writing in Corrections** Steven Hougland, Jennifer M. Allen, 2019-12-02 As part of the SAGE Guide to Writing series *The SAGE Guide to Writing in Corrections 1e* by Steven Hougland and Jennifer Allen focuses on teaching students how to write in the academic setting while introducing them to a number of other professional writings specific to the correctional profession such as the pre sentence investigation report contact sheets court status reports incident reports rehabilitation and therapy Covering correctional institutions as well as community corrections the goal is to interweave professional and technical writing academic writing and information literacy with the result being a stronger more confident report writer and student in corrections This text will be a concise supplemental writing book in courses focused on writing in the criminal justice discipline report writing or in introductory corrections courses It is part of a series of books on this topic that will span criminal justice policing corrections and research methods *The SAGE Guide to Writing in Policing* Jennifer M. Allen, Steven Hougland, 2019-12-02 Effective writing strategies for report writing guide students through the legal requirements and best practices for creating and completing reports commonly found in the field of policing Writing assignments and exercises provide students with opportunities to apply course material Examples of resumes and cover letters offer students real world tips to help prepare them for the workforce A discussion on plagiarism clearly defines the concept to students as well as offers advice on how plagiarism can be avoided An entire chapter devoted to information literacy explains to students how to better identify obtain and evaluate information **Types of Professional Writing** Mr. Rohit Manglik, 2023-11-23 Writing for business media PR and other professional domains *Managing Projects (20-Minute*

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