

Sample Job Application Letter

Ms. Hannah Micheal
DSC Company
68 Delaware Road
Bloomsbury, CA 09045
(090) 656-87878

Date

Dear Ms. Micheal,

I am writing this letter to apply for a junior programmer position advertised in your organisation. As requested, I am enclosing a completed job application, my certificates, my resumes, and four references in this letter.

The opportunity presented in this listing is exciting. I believe that my firm and years of technical experience and education will make me a competent person for the position. The main strengths that I have, which I will contribute to this position include:

- I have designed, developed and supported many different live use applications.
- I continuously work towards achieving my goals through hard work and excellence.
- I provide exceptional contributions to the needs and wants of the consumers.
- I have a Bachelor's of Science degree in Computer Programming. Additionally, I have in-depth knowledge of the complete cycle of a soft development project. Whenever the need arises, I learn new technologies.
- I can be reached on 878-878-7878.

Thank you for your time and consideration.

Sincerely,
Name

Guidelines In Writing An Application Letter

A Loxley



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