



SMARTER THAN THE AVERAGE GUIDE

HBR Guide to

Smarter Networking

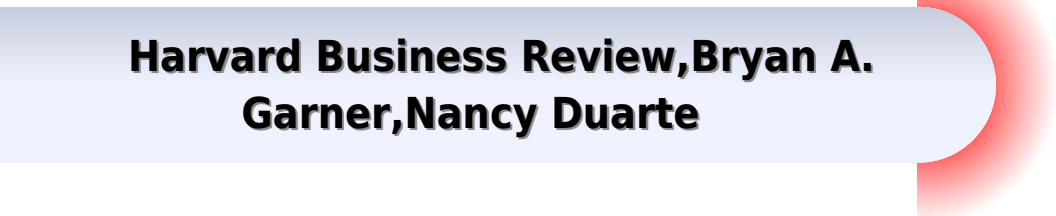
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**Harvard Business Review, Bryan A.
Garner, Nancy Duarte**



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HBR Guides to Building Your Strategic Skills Collection (3 Books) Harvard Business Review, 2020-08-04 If you aren't working with a strategy you're wasting your time Strategy isn't just a set of plans handed down from the C suite To grow as a leader you need to understand your company's strategy and align your thinking projects and team with organizational goals and vision Master these abilities with the HBR Guides to Building Your Strategic Skills Collection This three book set which includes the HBR Guide to Thinking Strategically the HBR Guide to Managing Strategic Initiatives and the HBR Guide to Setting Your Strategy will help you change the way you think about your work manage your most important priorities and craft a strategy for long term growth You'll learn how to Understand what strategy is and what it isn't Define a clear strategy whether you're in a start up or in an established business Manage a portfolio of strategic projects Embed strategic thinking into your daily tasks and decision making Align your team around key objectives Let go of work that doesn't add value Communicate strategy throughout your organization Arm yourself with the advice you need to succeed on the job with the most trusted brand in business Packed with how to essentials from leading experts the HBR Guides provide smart answers to your most pressing work challenges

HBR Guide to Beating Burnout Harvard Business Review, 2020-12-15 Burnout is rampant Recognize the signs and make the right changes The always on workplace and increasing pressures are leading to a high rate of burnout Unmanaged chronic work stress doesn't just lead to lower productivity and negative emotions it can have dire personal and professional consequences Are you and your team at risk The HBR Guide to Beating Burnout provides practical tips and advice to help you your team and your organization navigate the perils of burnout and rediscover healthy engagement at work You'll learn how to Understand the difference between normal stress and burnout Keep your passion for work from leading to burnout Avoid working from home burnout Protect your high performers from burnout Help prevent burnout on

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