

# Answer Key

## Entry Test

### Listening (10 marks)

- 1 Germany (except Berlin)
- 2 Thursday, Friday
- 3 Wednesday, 2 pm
- 4 b
- 5 Wednesday lunchtime
- 6 Wednesday, 9.30am / in the morning
- 7 briefing for management trainees
- 8 as soon as possible
- 9 b
- 10 after lunch

### Language (21 marks)

- |      |      |      |      |
|------|------|------|------|
| 11 b | 17 c | 23 c | 29 e |
| 12 a | 18 a | 24 c | 28 i |
| 13 c | 19 b | 24 d | 29 f |
| 14 b | 20 a | 25 a | 30 h |
| 15 c | 21 c | 26 g | 31 b |
| 16 a |      |      |      |

### Vocabulary (19 marks)

- |                                   |            |
|-----------------------------------|------------|
| 32 apply                          | 42 decline |
| 33 advertised                     | 43 boost   |
| 34 CV / curriculum vitae / resume | 44 amend   |
| 35 experience                     | 45 b       |
| 36 responsible                    | 46 c       |
| 37 temporary                      | 47 a       |
| 38 interview                      | 48 a       |
| 39 consider                       | 49 c       |
| 40 resign                         | 50 b       |
| 41 grow                           |            |

### Reading (10 marks)

- |      |      |
|------|------|
| 51 d | 56 a |
| 52 a | 57 f |
| 53 b | 58 e |
| 54 c | 59 b |
| 55 c | 60 d |

### Writing (20 marks)

See page iii for model answers.  
See page 42 for examiner's guidelines.

### Speaking (20 marks)

See page 41 for examiner's guidelines.

Total marks: 100

## Progress Test 1

### Listening (14 marks)

- 1 a
- 2 a
- 3 b
- 4 c
- 5 b
- 6 c
- 7 ✓ (Could I have a word with you?)
- 8 ✗
- 9 ✗
- 10 ✗
- 11 ✓ (I quite understand)

- 12 ✓ (Can I suggest you think about it a bit more? / Why not give it another month or two?)
- 13 ✓ (OK, I'll think about it.)
- 14 ✗

### Language (18 marks)

- |                               |                   |
|-------------------------------|-------------------|
| 15 automated security system  | 24 c              |
| 16 global marketing strategy  | 25 a              |
| 17 tight monetary regulations | 26 a              |
| 18 annual sales revenue       | 27 b              |
| 19 retail sales franchise     | 28 overcharged    |
| 20 a                          | 29 mismanaged     |
| 21 c                          | 30 outvoted       |
| 22 b                          | 31 upgraded       |
| 23 b                          | 32 underestimated |

### Vocabulary (26 marks)

- |                        |                                    |
|------------------------|------------------------------------|
| 33 facing              | 46 b                               |
| 34 duplicated          | 47 c                               |
| 35 wastes / is wasting | 48 a                               |
| 36 share               | 49 talk at cross purposes          |
| 37 breaks down         | 50 put you in the picture          |
| 38 interrupted         | 51 beat about the bush             |
| 39 trust               | 52 heard it on the grapevine       |
| 40 save                | 53 on the same wavelength          |
| 41 develop             | 54 drawing up                      |
| 42 allocate            | 55 call it off                     |
| 43 a                   | 56 set up                          |
| 44 b                   | 57 count on you (not count you on) |
| 45 c                   | 58 let us down                     |

### Skills (7 marks)

- |      |      |      |      |
|------|------|------|------|
| 59 c | 60 a | 61 b | 62 f |
| 63 d | 64 e | 65 g |      |

### Reading (15 marks)

- |      |      |      |      |
|------|------|------|------|
| 66 F | 67 T | 68 F | 69 T |
| 69 T | 70 F | 71 T | 72 T |
| 73 F | 74 F | 75 F | 76 a |
| 77 c | 78 c | 79 a | 80 b |

### Writing (20 marks)

See page iii for model answers.  
See page 42 for examiner's guidelines.

Total marks: 100

## Progress Test 2

### Listening (10 marks)

- |     |              |
|-----|--------------|
| 1 e | 6 extract 4  |
| 2 a | 7 extract 2  |
| 3 d | 8 extract 3  |
| 4 f | 9 extract 5  |
| 5 h | 10 extract 1 |

# Laboratory And Skills Manual Key

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