



JUAN TAMAD

PANGUNAHING TAGAPAMAHALA NG OPERASYON



Manila, Pilipinas, Manila, 1000, Pilipinas



+63 912 345 6789



juantamad@gmail.com

ABOUT ME

Ilang mahusay na tagapamahala na may malawak na karanasan sa pamamahala ng operasyon. May kakayahang magpatupad ng mga operasyonal na estratehiya at mag-ugnay sa iba't ibang departamento. May malalim na kaalaman sa mga patakaran at pamamaraan.

LINKS

LinkedIn:
<https://www.linkedin.com/in/juantamad>

Twitter:
<https://twitter.com/juantamad>

REFERENCES

PEDRO PENDUKO
ABC Corporation
T: +63 912 345 6789
E: pedropenduko@gmail.com

MARIA MAKILING
XYZ Corporation
T: +63 912 345 6789
E: mariamakiling@gmail.com

HOBBIES

- PAGBABASA
- PAGSUSULAT
- PAGLALAKBAY
- PAGSASALITA
- PAG-AARAL

WORK EXPERIENCE

ABC CORPORATION
Manila
Ene 2016 - Dis 2022

Pangunahing Tagapamahala ng Operasyon

- Nagpatupad ng mga operasyonal na estratehiya
- Nagpamahala sa lahat ng aspeto ng operasyon
- Nag-ugnay sa iba't ibang departamento
- Nagpatupad ng mga patakaran at pamamaraan

XYZ CORPORATION
Manila
Ene 2015 - Dis 2017

Tagapamahala ng Operasyon

- Nagpatupad ng mga operasyonal na estratehiya
- Nagpamahala sa lahat ng aspeto ng operasyon
- Nag-ugnay sa iba't ibang departamento
- Nagpatupad ng mga patakaran at pamamaraan

EDUCATION

ATENEO DE MANILA UNIVERSITY
Manila
2014

Master sa Business Administration

- Nag-aral ng mga advanced na konsepto ng pamamahala
- Nag-aral ng mga estratehiya sa negosyo

UNIVERSITY OF THE PHILIPPINES
Quezon City
2012

Bachelor sa Business Administration

- Nag-aral ng mga konsepto ng pamamahala
- Nag-aral ng mga estratehiya sa negosyo

SKILLS

PAMAMAHALA

KOMUNIKASYON

PANGANGASIWA

PAGSUSULAT

PAG-AARAL

PAG-UGNAY

LANGUAGES

FILIPINO

ENGLISH

SPANISH

Job Hunting 2nd Edition Cv Writing Being Interviewed

Linda Roshier



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Job Hunting - 2nd Edition - C.V. Writing & Being Interviewed Linda Roshier, 2010 *Job Hunting - C.V.'s and Being Interviewed* Linda Roshier, 2010 **The Art of Unlocking Your Potential - 2nd Edition - Black & White Version** Linda Roshier, 2010 *Business of Becoming Employed 2nd Edition* Colleen MacLintock-Rudnick, 2006 [The Insiders' Guide to Becoming a Yacht Stewardess 2nd Edition](#) Julie Perry, 2020-12-31 Since 2006 *The Insiders Guide to Becoming a Yacht Stewardess* has been a must read guide for hopeful young travelers and those intrigued by a career path in the super yacht industry Hundreds of yacht crew in the industry today used Julie's book to get started and succeed working aboard yachts Entertaining and educational this book not only covers who owns luxury yachts where they travel and what taking care of their eccentric owners is like but it describes the awe inspiring benefits of the job the skills required and a clear cut roadmap for how others can do it too If the terrific pay and benefits that come from accompanying celebrities and dignitaries on their private journeys around the world appeals to you consider Julie Perry your new career coach Let her guide you to the sea of opportunity that awaits young travelers in one of the world's most adventurous and mind boggling industries LUXURY YACHTING *The Counseling Practicum and Internship Manual, Second Edition* Shannon Hodges, 2015-11-16 Praise for the First Edition I highly recommend *The Counseling Practicum and Internship Manual* It is the single best all in one resource I've read for all things practicum and internship Ryan Thomas Neace LPC NCC CCMHC Blogger American Counseling Association Founder CounselingInternships.com and Change Inc Using this text in my practicum course It is a very user friendly book with many resources in addition to good clinical information Jessica Brumm Larson PhD Alverno College This best selling guide to the practicum and internship experience written expressly for graduate counseling students by a seasoned counselor and educator is now substantially revised with updated and expanded content including the 2014 ACA Standards of Ethics With a strong focus on counseling as a specific professional identity the book includes new information on developing one's own approach to counseling and supervision maintaining satisfactory working relationships with supervisors and colleagues developing good writing skills and record keeping and managing crisis and trauma The Second Edition also reflects such developments as DSM 5 and CORE CACREP standards With a concise accessible writing style the book describes everything students need to know as they enter and progress through the practicum and internship process Replete with plentiful case examples and downloadable sample forms and templates this supportive manual encompasses information addressing how to select and apply for practicum internships in all settings including mental health rehabilitation schools addictions and marriage and counseling It examines such ethical legal and issues as informed consent confidentiality client records boundary issues and liability insurance Multicultural considerations that impact counseling along with the importance of self care including stress management and dealing with aggressive client behaviors are also discussed in detail This mentor in a book gives counseling students invaluable assistance in preparing for and successfully assimilating their

first experiences with the realities of working with clients and eases the journey toward developing into a self confident skilled and ethical practitioner New to the Second Edition Updated to include content on 2014 ACA Ethics Code CACREP CORE developments legal issues DSM 5 and social media Expanded content on developing an individual approach to counseling and supervision Provides new information on crisis intervention Increased content on supervision styles and models Expanded information on student safety at field sites Augmented discussion of careers Includes expanded self reflection exercises for the intern Provides downloadable versions of student forms and templates Key Features Focuses on counseling as a specific professional identity Covers everything students need to know as they enter and progress through the practicum internship process Helps students to understand the realities of working with clients after they leave the safe learning environment Mentors students in a supportive user friendly style Includes abundant case examples Includes abundant forms and templates for students available as online downloads

Readymade Job Search Letters Lynn Williams, 2004 Praise and Reviews This is the first book I ve seen which specifically deals with letters A really useful resource Phoenix Keele University Securing an interview and getting that job often depend on the ability to write a good letter Whether you have considerable experience or are returning to work from a career break Readymade Job Search Letters provides essential tips guidelines and sample letters covering a variety of situations This fully revised new edition provides a wide selection of letters that can be adapted for your own use including speculative letters introductory letters letters responding to advertised vacancies letters applying for promotion covering letters accompanying CVs and application forms online letter emails Containing plenty of expert advice on style and presentation as well as confident and professional sample letters Readymade Job Search Letters will ensure you grab a prospective employer s attention

How to Write an Impressive CV and Cover Letter Tracey Whitmore, 2017-12-21 Your CV cover letter and LinkedIn profile are your first communication with a prospective employer As the job market is more competitive than ever grabbing an employer s attention and making the right first impression has never been more important If you compromise on the quality of your CV cover letter and LinkedIn profile you reduce your chances of winning an interview This book which will appeal to anyone from entry level to board level is a step by step guide on how to approach job hunting and achieve a killer competitive advantage by producing an impressive CV cover letter and LinkedIn profile Invaluable views and advice from senior HR and industry professionals who are often the first point of entry are provided throughout the book How to Write an Impressive CV and Cover Letter will support jobseekers through the entire job hunting process It offers access to practical real life examples of CVs and cover letters that have secured interviews and helped individuals win their dream job Readers will gain access to these documents together with valuable templates as part of the book

Pathways to a Nursing Education Career, Second Edition Judith A. Halstead, Betsy Frank, 2017-08-28 First Edition Winner of the Journal of Nursing Education s Top Teaching Tools Award This award winning text presents top notch guidance and a host of practical tools for nursing clinicians transitioning

into a faculty role The second edition is updated to address the many significant innovations taking place in nursing education and how they affect the faculty role including expanding emphasis on interprofessional education increasing use of interactive teaching strategies and technology enhanced learning acquiring research funding in a competitive environment and the growing importance of fostering faculty leadership and succession Enriching new chapter features include examples of tools rubrics and strategies to illustrate concept application Getting Started callouts offering first step strategies activities to help novice educators apply chapter concepts in their faculty role also serving as ready made faculty assignments The second edition also includes real life case examples that guide novice educators in managing common challenges in academia Extensive resources strategies and tips along with guidance for self assessment help new educators to adapt and even excel during the challenging first year in a faculty role Content New to the Second Edition Discusses key changes and challenges in the nursing profession health care higher education and nursing education Covers teaching in interprofessional education environments Addresses teaching in technology enhanced learning environments and evolving curricular models Explains how to establish teaching presence Emphasizes developing faculty leaders and leadership succession Addresses acquiring funding to support research Includes new chapter on establishing student faculty relationships Key Features Delivers proven strategies to help novice educators assume the faculty role Provides real life case studies describing how to manage common challenges Includes resources tips and strategies on navigating the first faculty year Helps novice educators to engage in self assessment to determine best fit in the academic environment

The Independent Schools Guide Gabbitas Educational Consultants,2006-03 With extensive and detailed profiles and a fully comprehensive directory section this book provides definitive guidance to parents considering private education in Britain

Teaching Engineering, Second Edition Phillip C. Wankat,Frank S. Oreovicz,2015-01-15 The majority of professors have never had a formal course in education and the most common method for learning how to teach is on the job training This represents a challenge for disciplines with ever more complex subject matter and a lost opportunity when new active learning approaches to education are yielding dramatic improvements in student learning and retention This book aims to cover all aspects of teaching engineering and other technical subjects It presents both practical matters and educational theories in a format useful for both new and experienced teachers It is organized to start with specific practical teaching applications and then leads to psychological and educational theories The practical orientation section explains how to develop objectives and then use them to enhance student learning and the theoretical orientation section discusses the theoretical basis for learning teaching and its impact on students Written mainly for PhD students and professors in all areas of engineering the book may be used as a text for graduate level classes and professional workshops or by professionals who wish to read it on their own Although the focus is engineering education most of this book will be useful to teachers in other disciplines Teaching is a complex human activity so it is impossible to develop a formula that guarantees it will be excellent However the methods in this book will help all

professors become good teachers while spending less time preparing for the classroom This is a new edition of the well received volume published by McGraw Hill in 1993 It includes an entirely revised section on the Accreditation Board for Engineering and Technology ABET and new sections on the characteristics of great teachers different active learning methods the application of technology in the classroom from clickers to intelligent tutorial systems and how people learn

The CV Book 2nd edn James Innes,2012-12-14 The best and most up to date guidance available on writing and presenting the perfect CV is back in a new edition This is the most definitive and well researched guide to planning writing and presenting compelling CVs to maximise your chances of getting an interview The guidance in this book has been tried tested and honed to perfection The unique content includes a chapter on avoiding the most common CV mistakes which only a few of the very best CVs actually manage to do Written by the CEO of the UK s leading CV consultancy service James Innes the book is supported by exclusive online tools and bonus content including sample CV templates to help you target your CV to the specific industry you re applying to

How to Get a Job in a Recession 2012 Denise Taylor,2013-02 It s a competitive jobs market and coming second will not get you the job This revised and updated 2nd edition of How to Get a Job in a Recession provides practical advice with masses of free bonuses is an easy to follow straightforward guide It s like a one to one job search coaching session providing expert advice and a structured plan This book will be relevant for you whether you are at the start of your career or a job changer who needs both a reminder of the basics and an introduction to the most effective ways to find a job HINT it s not sat at your computer all day Too many people fail to get the job they want They put too much energy into traditional ways of applying for a job In this dramatically revised 2nd edition you will get a systematic practical guide through all aspects of job search Learn Creating a job search plan Deciding what job to target CV and cover letter creation Creating a compelling message LinkedIn Traditional job search Online research and fact finding interviews Active job search All aspects of selection Staying motivated And MUCH MORE Alongside the 23 chapters of practical advice you also get access to Orientation welcome video 15 forms to download for your own personal use in managing your job hunt 6 audio interviews discussing subjects such as thinking yourself to success body language and using career assessments Mock interview brief to use in your interview practice Easy access to all the web links referred to in the book Don t waste another day get focused on a targeted job search now

Surviving Your Academic Job Hunt K. Hume,2016-11-09 This candid book dispenses essential advice for academic job hunters and gives them the skills and knowledge to land a job in the humanities Fully revised and updated this book offers a comprehensive look at the do s and don ts of the application and interview process and provides indispensable tips and a variety of practical tools

Ultimate Psychometric Tests Mike Bryon,2021-07-03 Don t let a psychometric test or your nerves stand between you and your dream job Many interviews and assessment centres include psychometric testing as part of the hiring process and fears about tests are all too common and undermine confidence and performance on the day But practice makes perfect and with over 1 000 exercises from all the

major types of test Ultimate Psychometric Tests is the ideal tool to help you get to grips with verbal and numerical reasoning personality questionnaires non verbal and diagrammatic reasoning spatial recognition and visual estimation situational awareness quantities and conversion tests With each test supported by detailed answers and explanations Ultimate Psychometric Tests will boost your confidence and your performance on the day to help you land your next dream job About the Ultimate series The Ultimate series contains practical advice on essential job search skills to give you the best chance of getting the job you want Taking you all the way from starting your job search to completing an interview it includes guidance on CV or resume and cover letter writing practice questions for passing aptitude psychometric and IQ tests and reliable advice for interviewing

101 Careers in Counseling, Second Edition Shannon Hodges, 2018-07-28 Praise for the First Edition This excellent career guide will be valuable for students young professionals and those interested in a second career in counseling Choice Fully updated the second edition of this comprehensive easy to use guide explores the wealth of diverse career opportunities in both traditional and non traditional counseling settings It provides up to date information on occupational outlooks best and most challenging aspects of each job and profiles of real life counselors that provide insight into the core of the profession Each career is consistently formatted to include an overview of the profession salary range employment prospects and educational and licensing requirements The book also examines the pros and cons of different types of educational programs including online curricula Additionally this resource provides guidance for financing your education and the job search process Helpful checklists and questionnaires for current counseling professionals who seek a change those in graduate programs and those new to the profession help readers to make well informed choices New to the Second Edition Completely updated to reflect significant changes in the field New Bureau of Labor occupational outlook Updated and expanded coverage of educational requirements licensure and continuing education Highlights new and emerging careers Special focus on careers in mindfulness practice trauma counseling international counseling art therapy and in hospital and in patient settings New profiles of real life counselors Enhanced coverage of social media networking sites and search engines Key Features Includes helpful career development tools such as checklists and questionnaires job hunting websites networking tips and more Provides salary range employment prospects and best and worst aspects of each job Offers guidance on educational requirement licensure and continuing education

The Good Non Retirement Guide 2012 Frances Kay, 2012-01-03 Retirement is a time of immense opportunity Without the routine demands of working life new ambitions can be realized and new experiences enjoyed Yet with so much to consider people are often unsure how best to plan for their future Furthermore with rising retirement ages the closure of many final pension salary schemes and uncertainty regarding universal benefits the scope for concern and confusion is now even greater The Good Non Retirement Guide is essential reading for all those looking forward to making the most of their retirement and offers clear and concise suggestions and advice on a broad range of retirement related subjects including pensions tax leisure activities voluntary

work and health **The 7 Second CV** James Reed,2019-01-03 Write a killer CV and land your dream job It takes an employer just seven seconds to save or reject a job applicant s CV In this book James Reed chairman of REED Britain s largest recruitment company offers invaluable and specific advice on what employers want to see in the CVs they receive and how you can stand out from the crowd Unlike other career development books the honest advice presented here has been compiled from one to one interviews surveys and countrywide workshops across REED s network of recruitment consultants This book is an accessible and enjoyable read intensely practical and packed with pull out quotes layout examples and tips Find out what future employers are looking for and take the first step to start loving Mondays again Pharmacy William N. Kelly,2006-12-13 The health care and pharmacy environments have changed substantially since the first edition of this book Developments include the new Medicare prescription benefit a growing emphasis on medication safety and the dynamic technology driving safety in organized health care settings Exploring these recent modifications Pharmacy What It Is and How It Works Second Edition encompasses all aspects of pharmacy from the various roles of pharmacists to particular health care related events to career planning information The book first focuses on the core of pharmacy providing an overview of the field and a chapter dedicated to pharmacists After an examination of how drug products are developed used and priced it discusses the important topics of pharmacy technicians information technology pharmacy automation and pharmaceutical care Subsequent chapters cover the various areas where pharmacists work including in community hospital home health care and government pharmacies The book concludes with chapters on the pharmaceutical industry and career planning Each chapter features learning objectives summaries discussion questions exercises Web sites of interest and references Pharmacies have evolved from the corner drugstores of old To help navigate the modern field of pharmacy this text provides a well written organized introduction for new pharmacy students pharmacy technician trainees and practitioners The British National Bibliography Arthur James Wells,2009

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 - Interactive and Gamified eBooks

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