

NEC DTerm Series 80

TELEPHONE USER GUIDE



IPK II

To Place an Outgoing Call Page 8

- Lift handset or press **Speaker**
- Dial "9" or press a Line Key.

To Place an Intercom Call Page 9

- Lift handset or press **Speaker**.
- Dial Extension number or One-Touch key.
- For privacy press "1" after the Extension or One-Touch key to make phone ring.

To Place a Call on Hold Page 10

- With the caller on the line, press **Hold**.

Call Transfer Page 10

- While call is in progress, press **Transfer**
- Dial Extension, press One-Touch key or dial 9 + number for off-site transfer
- Announce call, if desired, hang up

Microphone Key Page 9

- Indicates whether calling party can hear you

Answer Key Page 5

- While you are on a call, press **Answer** the current caller on hold and automatically connect to the incoming call.
- This does not work on PRI or T-1.

Redial Key Page 19

- Press **Redial** until desired number appears in the display, then lift the handset.

Group Listening Page 9

- While on a handset call press **Speaker** twice. The conversation is now heard over the speaker.

Conference Calling Page 11

- While call is in progress, press **Conf**.
- Dial number of 3rd party.
- Receive answer, then press **Conf** twice.
- Repeat to add more parties.

Call Park Page 12

- While call is in progress, press **Transfer** then press **Park** and dial zone 01 to 64.
- Page party with zone that you parked call
- To pick up the call, lift the handset and press **Pick Up** and dial zone (01 to 64) that was announced.

Paging Page 22

- Lift handset and press **Page** or
- Lift handset and dial following codes
- Internal All 7010
- External All 7030
- Internal and External All *10

Do Not Disturb

- Press **DND** or lift handset & dial 747
- Dial 3 to block all calls.
- Dial 0 to cancel.

Call Forward Page 24

- Press **Call Fwd** or dial 741
- Dial 1, then dial extension or 9 + phone number for off-premise, then hang up.
- To cancel, press **Call Fwd** or dial 741
- Dial 0

Program DSS Buttons Page 36

- Lift handset and dial 751
- Press key to be programmed.
- Dial 01 + extension, **Hold** twice.
- Dial 00 to clear key.

Manual Nec Dterm 80 Office

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