

Information Privacy Fundamentals for Librarians and Information Professionals



Cherie L. Givens

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**Margaret Zarnosky Saponaro,G.
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Information Privacy Fundamentals for Librarians and Information Professionals Cherie L. Givens, 2014-10-14 As more information is collected shared and mined the need to understand and manage information privacy has become a necessity for information professionals Governments across the globe have enacted information privacy laws These laws continue to evolve and the information privacy protections that have been established differ by country A basic understanding of privacy law information privacy approaches and information security controls is essential for information professionals to properly manage private personally identifiable information PII in differing capacities in libraries academic institutions corporations hospitals and state and federal agencies Understanding and knowledge of applicable privacy laws and the ability to write privacy policies and procedures for the proper handling of PII are crucial skills for librarians and other information managers **Information Privacy Fundamentals for Librarians and Information Professionals** is tailored to the needs of librarians and information professionals It introduces library and information professionals to information privacy provides an overview of information privacy in the library and information science context U S privacy laws by sector information privacy policy and key considerations when planning and creating a privacy program

Information Services Today Sandra Hirsh, 2015-03-19 This essential overview of what it means to be a library and information professional today provides a broad overview of the transformation of libraries as information organizations why these organizations are more important today than ever before the technological influence on how we provide information resources and services in today's digital and global environment and the various career opportunities available for information professionals The book begins with a historical overview of libraries and their transformation as information and technology hubs within their communities It also covers the various specializations within the field emphasizing the exciting yet complex roles and opportunities for information professionals With that foundation in place it presents how libraries serve different kinds of communities highlighting the unique needs of users across all ages and how libraries fulfill those needs through a variety of services and addresses key issues facing information organizations as they meet user needs in the Digital Age The book then concludes with career management strategies to guide library and information science professionals in building not only vibrant careers but vibrant information organizations for the future as well

Managing Data for Patron Privacy Kristin Briney, Becky Yoose, 2022-08-08 Libraries are not exempt from the financial costs of data breaches or leaks no matter the size Whether from a library worker unwittingly sharing a patron's address with a perpetrator of domestic violence to leaving sensitive patron data unprotected patrons can also pay a hefty price when libraries fail to manage patron data securely and ethically In this guide readers will learn concrete action steps for putting the ethical management of data into practice following two common public and academic library cumulative case studies The authors explore such key topics as succinct summaries of major U S laws and other regulations and standards governing patron data management information security practices to

protect patrons and libraries from common threats how to navigate barriers in organizational culture when implementing data privacy measures sources for publicly available customizable privacy training material for library workers the data life cycle from planning and collecting to disposal how to conduct a data inventory understanding the associated privacy risks of different types of library data why the current popular model of library assessment can become a huge privacy invasion addressing key topics while keeping your privacy policy clear and understandable to patrons and data privacy and security provisions to look for in vendor contracts

Collection Management Basics Margaret Zarnosky Saponaro, G. Edward Evans, 2019-05-24 If the heart of the library is its collection this textbook provides the keys to the heart of your library Alongside standards of basic principles and processes you ll find practical guidance on everything from acquisitions to preservation Managing collections in today s libraries is more complicated and challenging than ever Electronic formats new options for collaboration and sharing and the drive to use data for evaluation purposes are just a few of the changes now driving collection management This updated edition of a classic text addresses changes in the field and provides a thorough overview of what collection development specialists now need to know to effectively and efficiently manage processes that range from selection and assessment to sharing resources handling challenges weeding and preservation Readers will find increased coverage of technical services intellectual freedom and censorship and collection policy development as well as budget development and tracking joint purchasing and negotiating with vendors Updates on e resources user needs assessment including data visualization and disaster management along with suggestions for further reading are also included Engagingly written and easy to understand this is a valuable text for students preparing for careers in public academic school and special libraries It will additionally serve as a training resource and professional refresher for practitioners

A Guide to Using the Anonymous Web in Libraries and Information Organizations Brady D. Lund, Matthew A. Beckstrom, 2022-03-17 A Guide to Using the Anonymous Web in Libraries and Information Organizations provides practical guidance to those who are interested in integrating the anonymous web into their services It will be particularly useful to those seeking to promote enhanced privacy for their patrons The book begins by explaining in simple terms what the anonymous web is how it works and its benefits for users Lund and Beckstrom also explain why they believe access to the anonymous web should be provided in library and information organizations around the world They describe how to provide access as well as educate library users on how to utilize the anonymous web and navigate any challenges that might arise during implementation The authors also encourage the development of library policies that guide appropriate conduct and filter content where appropriate in order to deter illegal activity A Guide to Using the Anonymous Web in Libraries and Information Organizations reminds us that libraries and other information providers have a duty to educate and support their communities while also preserving privacy Demonstrating that the anonymous web can help them to fulfil these obligations this book will be essential reading for library and information professionals working around the world

Foundations of Information Ethics John T. F. Burgess, Emily J. M. Knox, 2019-07-03 Foreword by Robert Hauptman As discussions about the roles played by information in economic political and social arenas continue to evolve the need for an intellectual primer on information ethics that also functions as a solid working casebook for LIS students and professionals has never been more urgent This text written by a stellar group of ethics scholars and contributors from around the globe expertly fills that need Organized into twelve chapters making it ideal for use by instructors this volume from editors Burgess and Knox thoroughly covers principles and concepts in information ethics as well as the history of ethics in the information professions examines human rights information access privacy discourse intellectual property censorship data and cybersecurity ethics intercultural information ethics and global digital citizenship and responsibility synthesizes the philosophical underpinnings of these key subjects with abundant primary source material to provide historical context along with timely and relevant case studies features contributions from John M Budd Paul T Jaeger Rachel Fischer Margaret Zimmerman Kathrine A Henderson Peter Darch Michael Zimmer and Masooda Bashir among others and offers a special concluding chapter by Amelia Gibson that explores emerging issues in information ethics including discussions ranging from the ethics of social media and social movements to AI decision making This important survey will be a key text for LIS students and an essential reference work for practitioners *A Practical Guide to Privacy in Libraries* PAUL. PEDLEY, 2020-01-28 This groundbreaking book considers how privacy issues can arise in a library context and what library and information professionals can do to protect the privacy of their users *Library Patrons' Privacy* Sandra J. Valenti, Brady D. Lund, Matthew A. Beckstrom, 2022-01-11 A quick easy to read synthesis of theory guidelines and evidence based research this book offers timely practical guidance for library and information professionals who must navigate ethical crises in information privacy and stay on top of emerging privacy trends Emerging technologies create new concerns about information privacy within library and information organizations and many information professionals lack guidance on how to navigate the ethical crises that emerge when information privacy and library policy clash What should we do when a patron leaves something behind How do we justify filtering internet access while respecting accessibility and privacy How do we balance new technologies that provide anonymity with the library's need to prevent the illegal use of their facilities *Library Patrons' Privacy* presents clear conversational evidence based guidance on how to navigate these ethical questions in information privacy Ideas from professional organizations government entities scholarly publications and personal experiences are synthesized into an approachable guide for librarians at all stages of their career This guide designed by three experienced LIS scholars and professionals is a quick and enjoyable read that students and professionals of all levels of technical knowledge and skill will find useful and applicable to their libraries *User Privacy* Matthew Connolly, 2018 Personal data in the online world has become a commodity Coveted by criminals demanded by governments and used for unsavory purposes by marketers and advertisers your private information is at risk everywhere For libraries and librarians

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A Librarian's Guide to ISO Standards for Information Governance, Privacy, and Security Phyllis L. Elin,Max Rapaport,2023-11-20 This book was written to demystify critical standards related to information security records management privacy information management for the modern librarian and archival professional In the digital age librarians and archival professionals play a crucial role in safeguarding the world s knowledge A Librarian s Guide to ISO Standards for Information Governance Privacy and Security is a curated resource for librarians presenting core ISO standards related to information governance data privacy and security The book provides detailed summaries of these standards along with case studies and advice on applying them in the modern digital age It empowers library staff and patrons to prioritize data security and privacy ensuring trust and confidentiality in their services The purpose is to demystify critical standards related to information security records management privacy information management for the modern librarian and archival professional Inside you will find detailed summaries of the core ISO standards descriptions and case studies illustrating how these standards can apply to librarians in the modern digital age advice on how to cultivate a culture of data security and privacy awareness among library staff and patrons

Protecting Intellectual Freedom and Privacy in Your School Library Helen R. Adams,2013-04-08 Written by a well known intellectual freedom advocate this book is a one stop source for school librarians on intellectual freedom and privacy issues that blends principles with best practices In order to sort out fact from fiction and become effective critically thinking adults in a global society children need access to diverse points of view from authoritative sources in their school libraries This book provides school librarians with easy to read guidance on specific aspects of intellectual freedom and privacy explaining how the core values of the library profession translate into everyday practice The readings supply current information and targeted practical advice on a broad range of topics including privacy and confidentiality in the context of a school library working

with homeless students English language learners and other special needs students challenges to school library materials filtering issues and advocacy for intellectual freedom Each of the nine chapters begins with an introductory essay examining the topic and concludes with a key ideas summary a list of annotated resources to lead the reader to more information on the individual column topics and discussion questions The volume s appendices include the text of the ALA Library Bill of Rights and the Code of Ethics as well as an annotated list of pro First Amendment and privacy protecting organizations with contact information

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