

## Answers to Kenexa Prove It! Style Excel Sample Questions

Here are the answers to the free sample questions appearing on [this page](#). The data and the phrasing might be different from the questions appearing on the sample questions page, but the principles are the same.

Please note that every question might have several ways to solving them, in this guide only one of these ways will be demonstrated. For more information and practice questions we recommend you check out our [Prove It! Excel Manual User](#) (hold Ctrl and click on the link in blue to access it) preparation packs or our [Excel User](#) packs.

In the first part – Questions in the Style of the Interactive Test, the questions appear in black while the answers below them appear in red. Each explanation is accompanied by screenshots indicating where and how the commands should be performed. Within the explanations you will find numbers in brackets, these correspond to numbers in the screenshots indicating where each part of the explanation should be done in Excel.

Good luck!

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# Kenexa Proveit Answers Business Etiquette

**Scott Steinberg**



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