

Information Technology PROJECT MANAGEMENT | 7e

Kathy Schwalbe

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project management skills by practice The enclosed CD ROM is loaded with a number of project files so that you can read the material and practice In addition you ll get evaluation and demo copies of some excellent project management programs designed to make your job even easier New Perspectives on Microsoft Project 2009, 2011-07-01 This text takes a critical thinking problem solving approach to teaching Microsoft's project management software Case based tutorials ask students to combine project management concepts with technology skills to complete realistic assignments **Microsoft Project 2010 Advanced** Michelle Halsey, 2017-03-01 Learn how to use the advanced features of Microsoft Project R 2010 Microsoft Project R 2010 has been completely redesigned and we must say we re pretty excited Whether you ve been using Project for years or haven t opened it yet you ll appreciate the information on using the new interface We will also work through the basics including how to create projects add tasks and resources and customize your view Topics Covered Include Split the view Sort group and filter tasks Understand task indicators Assign a resource calendar Customize a resource calendar Apply predefined resource contours Specify resource availability Group resources Enter resource rates and overtime rates Specify pay rates for different dates Apply a different pay rate to an assignment and actual costs View project statistics and costs Check duration variance work variance and cost variance Identify slipped tasks Save an interim plan Customize a basic or visual report Consolidate multiple projects View multiple project critical paths View consolidated project statistics Create a resource pool

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