

Guide to Managerial Communication

Effective Business
Writing and Speaking

Seventh Edition

Mary Munter

Guide To Managerial Communication 10th Ed Munter

Rose Arny

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sessions **Organizational Behavior Today** Stanley C. Ross, 2021-03-02 This exciting new introductory text offers a new perspective on teaching organizational behavior by framing the organization as the vehicle for implementing strategic management processes while also breaking down how the different components of an organization are designed to work together Unlike traditional OB texts Organizational Behavior Today emphasizes a big picture examination of how organizations function in a Darwinian world in which the primary goal of an organization is survival The book introduces readers to the three stages of the strategic management process strategy formulation strategy implementation and strategic control thereby linking the organization to its mission vision and strategic goals Essential OB concepts such as work processes policy worker behavior reward system change management and leadership development are covered and the book also highlights the impact of technology on organizations To support student comprehension and bring the study of OB to life the book includes vignettes highlighting real organizations who have implemented OB processes either successfully or unsuccessfully End of chapter questions ensure that students can apply the information learned effectively Accompanying online resources for this text available at www routledge com 9780367695095 include a curated list of relevant video content The book is suitable for undergraduates and graduate students completing a first course in Organizational Behavior as well as a practical reference for current managers wishing to optimize organizational performance *Influence with Eloquence* Gavin F. Hurley, 2025-08-14 Not only effective Not only efficient But eloquent For hundreds of years great rulers teachers and thinkers have embraced the arts of eloquence that is stylishly persuasive communication Yet over the last century or so we ve largely forgotten about these arts Influence with Eloquence revives these timeless traditions connects them to the modern workplace and shares practical takeaways to strengthen one s communication savvy The old is new again Spotlighting Ancient Greece and Roman wisdom from thinkers like Plato Aristotle Cicero and Augustine Influence with Eloquence outlines dimensions of powerful speaking and writing that many MBA programs overlook The book gives you an all access pass to the wellspring of classical strategies and tactics to enhance pitches enliven documents and enrich interactions Offering more than simple turn key tricks Influence with Eloquence teaches rhetorical attitudes alongside their business applications so you can become equipped to communicate in the workplace and marketplace with 360 degree vision and versatility Strategic eloquence An indispensable guide for leaders managers sales professionals and workplace trainers Influence with Eloquence uncovers the often overlooked art of rhetorical communication By embracing the rhetorical principles outlined in this book you will energize audiences cultivate deeper conversations and forge enduring professional relationships Pitches will become captivating narratives Emails will become instruments of influence And job interviews will become performances of persuasion Influence with Eloquence will empower you to captivate others with every word you speak and write Project Communication from Start to Finish Geraldine E. Hynes, 2019-06-13 Research shows that 90 percent of a project manager s time is spent communicating with various stakeholders This book offers strategies that

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