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Shelley Gaskin

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Go! With Microsoft Excel 2010 Shelley Gaskin, Alicia Vargas, Suzanne Marks, 2011-03-18 This package contains 0135098211 GO with Microsoft Excel 2010 Comprehensive 138007705 Student Videos for GO with Microsoft Excel 2010 Microsoft Excel 2010 In Depth Bill Jelen, 2010-06-25 Excel 2010 In Depth is the beyond the basics beneath the surface guide for everyone who wants to streamline their work with Excel 2010 and get more done in less time Legendary Excel expert Bill Jelen provides specific tested proven solutions to the problems Excel users run into every day challenges other books ignore or oversimplify Jelen thoroughly covers all facets of working with Excel 2010 and adds new chapters on Excel Web App which allows multiple users to edit a spreadsheet simultaneously New coverage also includes Slicer which offers dynamic filtering of PivotTables Sparklines which add data visualization to any cell Calculation engine which improves the speed and accuracy of math financial and statistical functions and the new version of Solver As with all In Depth books Excel 2010 In Depth presents comprehensive coverage breakthrough techniques exclusive shortcuts quick access to information troubleshooting help for tough problems and real world examples with nothing glossed over or left out Step by step instructions with icons guide readers through essential tasks such as designing tables entering data importing external data designing and executing queries and designing data entry forms and printed reports Additional chapters on advanced form and report design emphasize data entry efficiency and presentation clarity By Bill Jelen aka MrExcel an Excel MVP and the principal behind the leading Excel website MrExcel com Covers all aspects of working with Excel 2010 from its updated Ribbon interface to its breakthrough collaboration and improved business intelligence For everyone who wants to get the most out of Excel 2010 from casual users to corporate professionals Student Videos for GO! with Microsoft **Excel 2010, Comprehensive** Shelley Gaskin, 2011-02-02 The Student Videos CD that comes with all new copies of the book includes Student Videos for each A B Project in each chapter **Excel for Beginners Complete Step by Step Guide** ,2024-09-16 Like most people you only open Microsoft Excel when someone sends you a xlsx or xls file You see many tables and formulas and whatnot but the way Excel is laid out can be really intimidating even for the techiest among us That is why we have created this Excel beginner's quide It will walk you through the process of opening a spreadsheet entering and manipulating data and finally saving and sharing It contains all of the information you need to get started with Excel Excel is the most capable program available for managing and analysing various sorts of data This Microsoft Excel tutorial for beginners includes comprehensive instructions on learning Excel and using numerous Excel formulae tables and charts to manage small to major corporate processes This Excel for beginners course will assist you in mastering the fundamentals of Excel Because of its powerful computational capabilities Excel is generally used to create financial documents Accounting offices and teams frequently utilise the program because it allows accountants to see sums averages and totals immediately They can quickly make sense of their company s data using Excel While Excel is best recognised as an accounting program

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Exploring series has been to move students beyond the point and click helping them understand the why and how behind each skill The Exploring series for Office 2010 also enables students to extend the learning beyond the classroom Students go to college now with a different set of skills than they did five years ago With this in mind the Exploring series seeks to move students beyond the basics of the software at a faster pace without sacrificing coverage of the fundamental skills that everybody needs to know A lot of learning takes place outside of the classroom and the Exploring series provides learning tools that students can access anytime anywhere The goal of the Exploring series has been to move students beyond the point and click helping them understand the why and how behind each skill Your Office Amy Kinser, Timothy P. O'Keefe, Jennifer Paige Nightingale, Brant Moriarity, Nathan P. Stout, 2012 Your Office is ideal for introductory computer courses on Microsoft Office 2010 or courses in computer concepts with a lab component for Microsoft Office 2010 applications Your Office is the Office Applications textbook written for instructors who want more than a skill drill book that enables students to learn discreet tasks but fails to illustrate the big picture of how these skills work together Your Office bridges the gap between skill and application and empowers students to master Office 2010 as a tool to solve problems and make decisions. The cases progress students from learning the skills in each Office Application to using the applications as tools to make business decisions The unique modular structure provides a strong foundation for students through practice in each workshop and then synthesizes the objectives covered over two workshops challenging students to really retain what they learned as opposed to learning and then forgetting soon after The series scenario introduces a large global business the resort and spa made up of smaller businesses golf pro shop spa restaurants event planning etc featured in the cases that run throughout all four applications This approach gives students a solid understanding of how an organization works by exposing them to how individuals in all facets of a business interact with tools like Microsoft Office and use information to Teach Yourself VISUALLY iPhone 4S Guy Hart-Davis, 2011-10-24 Step by step guidance on all the new make decisions iPhone features No matter what version of iPhone you need guidance on this visual guide is an ideal resource for anyone accustomed to an OS driven by visual cues as it offers more than 500 full color screen shots to get you acquainted with the plethora of iOS features You ll learn how to access and download books apps music and video content as well as send photos and e mails edit movies sync with Apple devices and services and effectively use the current OS Guides you through all the new features and capabilities of the cutting edge iPhone Shows you how to access and download books apps music and video Walks you through sending photos and e mails editing movies and syncing with other Apple devices and services Features 500 full color screen shots to reinforce your visual learning of this exciting new mobile device Teach Yourself VISUALLY iPhone is the ultimate visual guide to familiarizing yourself with the iPhone MAH CET MCA Entrance Exam 2024 (Maharashtra Common Entrance Test) - 10 Full Length Mock Tests and 8 Sectional Tests (1200 Solved MCQs) EduGorilla Prep Experts, Best Selling Book for MAH CET MCA Entrance Exam with objective type questions as per the latest

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