

Capital letters

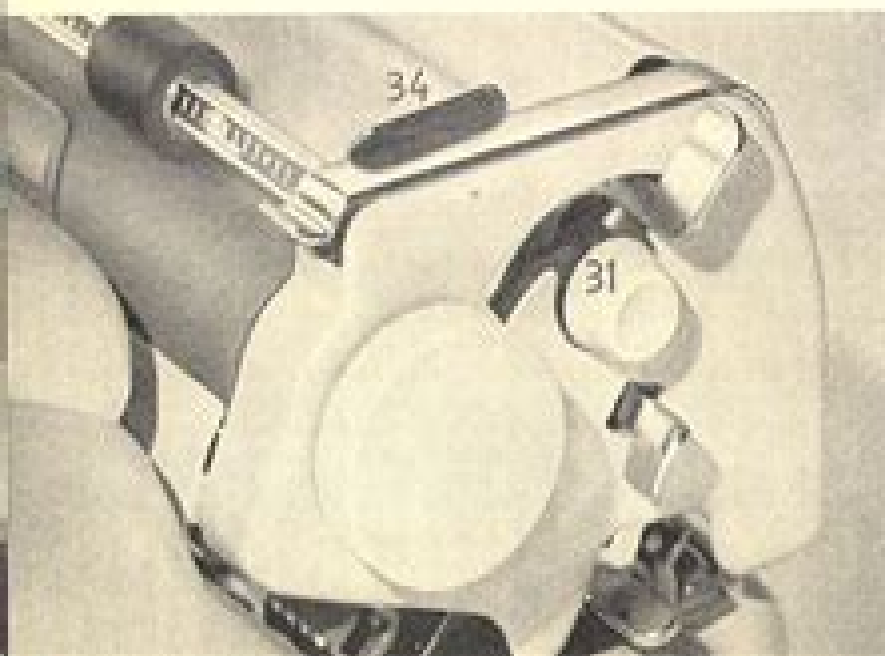
To write capital letters or those signs in the upper case, press one of the keys 1 or 45 which are found on each side of the keyboard; pressure must be maintained whilst typing the sign. To write a series of capitals, press down completely the shift lock (2). To return to normal writing (small letters) press the left shift key (1).

Space bar

The space bar (46) is used to move the carriage from right to left, for separating two words or leaving blank spaces.

Buttons for moving the carriage

When pressing these buttons (13 and 31) with the forefinger, the carriage will move quickly from right to left. When using the right-hand button (31) brake the carriage slightly by resting the thumb against the small plate (34) for the 3000, or against the inside of the right platen knob for the Media 3 (see illustration).



Back spacer

The back spacer (42) serves to return the carriage space by space. This key should not be struck, but pressed right down and then released.

Line spacer

The line spacing and carriage return are obtained simultaneously in a single movement by working the line space lever (7) with two or three fingers of the left hand. Three different line spacings are possible, thanks to the line space selector 11.

Hermes Vanguard 3000 Manual

M Woodhall



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