

Policy Number: \_\_\_\_\_  
Effective Date: \_\_\_\_\_  
Last Revised: \_\_\_\_\_

## General HIPAA Compliance Policy

### Introduction

**ENTITY NAME** has adopted this General HIPAA Compliance Policy in order to recognize the requirement to comply with the Health Insurance Portability and Accountability Act ("HIPAA"), as amended by the Health Information Technology for Economic and Clinical Health ("HITECH") Act of 2009 (Title XIII of division A and Title IV of division B of the American Recovery and Reinvestment Act "ARRA") and the HIPAA Omnibus Final Rule (Effective Date: March 26, 2013). We acknowledge that full compliance with the HIPAA Final Rule is required by or before September 23, 2013.

**ENTITY NAME** hereby acknowledges our duty and responsibility to protect the privacy and security of Individually Identifiable Health Information ("IIHI") generally, and Protected Health Information ("PHI") as defined in the HIPAA Regulations, under the regulations implementing HIPAA, other Federal and state laws protecting the confidentiality of personal information, and under principles of general and professional ethics. We also acknowledge our duty and responsibility to support and facilitate the timely and unimpeded flow of health information for lawful and appropriate purposes.

### Scope of Policy

This policy governs General HIPAA Compliance for **ENTITY NAME**. All personnel of **ENTITY NAME** must comply with this policy. Demonstrated competence in the requirements of this policy is an important part of the responsibilities of every member of the workforce.

Officers, agents, employees, Business Associates, contractors, affected vendors, temporary workers, and volunteers must read, understand, and comply with this policy in full and at all times.

### Assumptions

- ☐ **ENTITY NAME** hereby recognizes its status as a Covered Entity under the definitions contained in the HIPAA Regulations.
- ☐ **ENTITY NAME** must comply with HIPAA and the HIPAA implementing regulations, in accordance with the requirements at 45 CFR Parts 160 and 164, as amended.
- ☐ Full compliance with HIPAA is mandatory and failure to comply can bring severe sanctions and penalties. Possible sanctions and penalties include, but are not limited to: civil monetary penalties, criminal penalties including prison sentences, and loss of revenue and reputation from negative publicity.
- ☐ Full compliance with HIPAA strengthens our ability to meet other compliance obligations, and will support and strengthen our non-HIPAA compliance requirements and efforts.
- ☐ Full compliance with HIPAA reduces the overall risk of inappropriate uses and disclosures of Protected Health Information (PHI), and reduces the risk of breaches of confidential health data.
- ☐ The requirements of the HIPAA Administrative Simplification Regulations (including the HIPAA Privacy, Security, Enforcement, and Breach Notification Rules) implement sections 1171-1180 of the Social Security Act (the Act), sections 262 and 264 of Public Law 104-191, section 105 of 492 Public Law 110-233, sections 13400-13424 of Public Law 111-5, and section 1104 of Public Law 111-148.

# Hipaa Policy Manual Templates

**Michael Brown**



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*The Complete Concise HIPAA Reference 2014 Edition* Supremus Group LLC,2014-05-21 HIPAA Overview

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Cybersecurity Law Essentials for Today's Business lets you integrate legal issues into your security program. Tari Schreider, a board-certified information security practitioner with a criminal justice administration background, has written a much-needed book that bridges the gap between cybersecurity programs and cybersecurity law. He says, "My nearly 40 years in the fields of cybersecurity risk management and disaster recovery have taught me some immutable truths. One of these truths is that failure to consider the law when developing a cybersecurity program results in a protective facade or false sense of security." In a friendly style offering real-world business examples from his own experience, supported by a wealth of court cases, Schreider covers the range of practical information you will need as you explore and prepare to apply cybersecurity law. His practical, easy-to-understand explanations help you to understand your legal duty to act reasonably and responsibly to protect assets and information. Identify which cybersecurity laws have the potential to impact your cybersecurity program. Upgrade cybersecurity policies to comply with state, federal, and regulatory statutes. Communicate effectively about cybersecurity law with corporate legal department and counsel. Understand the implications of emerging legislation for your cybersecurity program. Know how to avoid losing a cybersecurity court case on procedure and develop strategies to handle a dispute out of court. Develop an international view of cybersecurity and data privacy and international legal frameworks. Schreider takes you beyond security standards and regulatory controls to ensure that your current or future cybersecurity program complies with all laws and legal jurisdictions. Hundreds of citations and references allow you to dig deeper as you explore specific topics relevant to your organization or your studies. This book needs to be required reading before your next discussion with your corporate legal department.

*Contingency Plan Template Suite for HIPAA, BIA, BCP and DRP* Jamie McCafferty, Bhaven Mehta, 2006

Emergency Department Compliance Manual Rusty McNew, 2017-06-14

Emergency Department Compliance Manual 2017 Edition provides everything you need to stay in compliance with complex emergency department regulations. The list of questions helps you quickly locate specific guidance on difficult legal areas such as:

- Complying with COBRA
- Dealing with psychiatric patients
- Negotiating consent requirements
- Obtaining reimbursement for ED services
- Avoiding employment law problems

Emergency Department Compliance Manual also features first-hand advice from staff members at hospitals that have recently navigated a Joint Commission survey and includes frank and detailed information. Organized by topic, it allows you to readily compare the experiences of different hospitals. Because of the Joint Commission's hospital-wide function-based approach to evaluating compliance, it's been difficult to know specifically what's expected of you in the ED. Emergency Department Compliance Manual includes a concise grid outlining the most recent Joint Commission standards, which will help you learn what responsibilities you have for demonstrating compliance. Plus, Emergency Department Compliance Manual includes sample documentation that hospitals across the country have used to show compliance with legal requirements and Joint Commission standards: Age-related competencies, Patient assessment policies and procedures, Consent forms, Advance directives, Policies and protocols, Roles and responsibilities of ED staff.

Quality improvement tools Conscious sedation policies and procedures Triage referral and discharge policies and procedures And much more **Emergency Department Compliance Manual, 2018 Edition** McNew, 2018-04-20 Emergency Department Compliance Manual provides everything you need to stay in compliance with complex emergency department regulations including such topics as legal compliance questions and answers find the legal answers you need in seconds Joint Commission survey questions and answers get inside guidance from colleagues who have been there hospital accreditation standard analysis learn about the latest Joint Commission standards as they apply to the emergency department and reference materials for emergency department compliance The Manual offers practical tools that will help you and your department comply with emergency department related laws regulations and accreditation standards Because of the Joint Commission's hospital wide function based approach to evaluating compliance it's difficult to know specifically what's expected of you in the ED Emergency Department Compliance Manual includes a concise grid outlining the most recent Joint Commission standards which will help you learn understand your compliance responsibilities Plus Emergency Department Compliance Manual includes sample documentation and forms that hospitals across the country have used to show compliance with legal requirements and Joint Commission standards Previous Edition Emergency Department Compliance Manual 2017 Edition ISBN 9781454886693 *HIPAA Privacy Rule Card* Supremus Group LLC, 2012-05-31 **Practice Management for the Dental Team - E-Book** Betty Ladley Finkbeiner, Charles Allan Finkbeiner, Leslie Koberna, 2025-10-20 Gain the skills needed to successfully manage a modern dental practice Practice Management for the Dental Team Tenth Edition is a comprehensive one stop resource that presents practical information on everything from managing patients to running the business This unique text covers a wide range of dental office skills which are mapped to the Dental Assisting National Board DANB test blueprint including technology communications appointment setting dental charting business office procedures financial arrangements and more New to this edition are workbook exercises at the end of the text that allow you to learn the material and then practice it with review questions and practical exercises In addition this is the only product on the market that includes Eaglesoft screen shots and practice management software for a fully realistic office experience NEW Workbook exercises at the end of the textbook make this a 2 for 1 product that allows you to learn the material and then practice it with review questions and practical exercises including Eaglesoft activities Updated illustrations and photos provide examples of the latest office equipment and tools Comprehensive coverage addresses all aspects of the business of managing a dental practice with an emphasis on the role of each member of the dental team Complete learning package features Patterson Eaglesoft screen shots Q A exercises and practice management software Abundant practice opportunities including chapter review questions and Evolve practice quizzes help you prepare for board exams and the clinical setting Workbook section includes an abundance of opportunities for content application from assessment questions to case scenarios with more in depth focus on concept knowledge application Art program includes modern illustrations and

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**HIPAA Desk Reference 2003** Medicode,Ingenix,2002 HIPAA Desk Reference is a straightforward practical and easy to use reference that provides a fundamental understanding of all the HIPAA provisions This product will break the regulation down into targeted and manageable components allowing users to improve their knowledge of the regulations and assist in the development of critical assessment questions **HIPAA Overview Card** Supremus Group LLC,2014-06-01 **HIPAA Basics**

Evaluation and Management Coding and Documentation Guide Jillian H. Kuruc,2003 **Dental Office Administration** Geraldine S Irlbacher,Guy S. Girtel,2020-03-18 Dental Office Administration is a comprehensive resource that details the responsibilities of the dental office professional providing practical communication techniques and tips for problem solving It also provides the necessary clinical background information every dental office professional needs for a successful practice Hands on activities within the text require students to practice common tasks such as dental charting writing a memo or conducting a mock telephone call with another student A free bonus DVD ROM for Windows includes practice management software called DENTRIXG4 practice management to give students real world experience managing patient data and filing electronic claims A companion Website includes the full text and a quiz bank *Ruppel's Manual of Pulmonary Function Testing - E-Book* Carl Mottram,2022-02-01 Selected for Doody's Core Titles 2024 in Respiratory Therapy Master pulmonary function testing procedures and prepare for PFT credentialing exams Ruppel's Manual of Pulmonary Function Testing 12th Edition provides comprehensive coverage of common pulmonary function tests testing techniques and the pathophysiology that may be evaluated by each test It also includes information on equipment measurement software reference values and quality assurance so you can develop the testing skills you need to find and assess lung abnormalities and conditions such as asthma COPD and emphysema Written by Carl D Mottram a well known expert in pulmonary function procedures this bestselling guide helps you get accurate test results every time Entry and Advanced Level objectives prepare you for success on the NBRC's Pulmonary Function Technologist credentialing examinations and follow the content guidelines of the CPFT and RPFT exam matrices from the National Board for Respiratory Care How To boxes provide step by step guidelines to performing pulmonary function tests taking the guesswork out of completing accurate and result producing tests Case studies provide problem solving challenges for real life patient scenarios including each case history PFT testing results a technologist's comments and questions and answers PFT Tips highlight and reinforce the most important pulmonary function testing information in every chapter Convenient study features include key terms chapter outlines learning objectives

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*Coding and Documentation Compliance for the ICD and DSM* Lisette Wright,S. M. Tobias,Angela Hickman,2017-01-12 Coding and Documentation Compliance for the ICD and DSM provides professionals professors and students with a logical and practical way of understanding a difficult topic in healthcare for the clinician coding Established professionals will find the tools they need to comply with the ICD series HIPAA and integrated care models Professors and students will appreciate having a systemized standardized approach to teaching and learning the more complex aspects of ICD compliance The interplay between the ICD and DSM manuals is also explicated in clear terms **Manual of Practice Management for Ambulatory Surgery Centers** Niraja Rajan,2019-08-21 This key resource provides insight and guidance to managing ambulatory surgery centers ACSs from a broad spectrum of expertise Intended for a wide audience of healthcare professionals this book covers topics such as regulatory issues outpatient pediatric anesthesia inventory management personnel training the culture of safety and sedation standards The format found in each chapter is designed intentionally to function as an educational manual Many chapters are supplemented by high quality figures and tables to aid in visual learning This text brings together authors from diverse professions including lawyers administrators surgeons anesthesiologists and architects all of whom have contributed their expertise to address the multitude of subjects that pertain to ASCs **Manual of Practice Management for Ambulatory Surgery Centers An Evidence Based Guide** is a concise and

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